

MERGING SCHOOLS – REQUEST NEW SCHOOL CODE

Colorado has also adopted a template to assist districts to determine, in general, if a new school code is acceptable when merging one or more schools. Since the US Department of Education requires a significant change in student population to reassign a code, documentation is required to request a new school code for merging schools. A new school code request for merging schools of similar grades with less than a 50% change in population will be denied. Please complete the template “Requesting a New School Designation Calculator” which is on the Directory Website. Once the template is complete please scan and email to Puccetti_d@cde.state.co.us