



SCHOOL DISTRICT GRANT ELIGIBILITY FORM FY 2023-2024 STATE GRANTS TO LIBRARIES COLORADO STATE LIBRARY

FY 2023-2024 State Grants to Libraries are provided by the Colorado State Library to enable public libraries, school libraries, and academic libraries to obtain educational resources they would otherwise be unable to afford, to the end that the state will receive the corresponding benefits of a better educated and informed population. (C.R.S. 24-90-402)

**Submit by Email by
5:00pm Friday, September 15, 2023**

- **Please read the FY2023-2024 [State Grants to Libraries Guidelines](#) carefully** to understand eligibility requirements, eligible uses, timeline for expenditure of funds, and reporting requirements.
- Complete and submit this Grant Eligibility Form by **September 15, 2023**, to certify that the library meets the requirements to receive funding and intends to use the funds as required by law.
- Secure the appropriate signatures on this Grant Eligibility Form. Omitting required signatures may disqualify the applicant.
- **Email completed Grant Eligibility Form by 5:00pm Friday, September 15, 2023, to Melissa Carlson at carlson_m@cde.state.co.us**



COLORADO
Department of Education
Colorado State Library

School District Grant Eligibility Form

Legal Name of School District

Contact Person Name

Contact Person Title

Contact Person Telephone

Contact Person Email

Fiscal Contact Name (optional)

Fiscal Contact Email

This certifies that the School District meets all requirements to receive funding. Please select Yes or No for each requirement:

Eligibility Requirement	Yes	No
1. Will utilize this funding to purchase eligible educational resources for use in a self-contained library or license electronic educational resource to be used by students in the district's school(s).		
2. When applicable, students or faculty can use the interlibrary loan service and access the Internet without a charge.		
3. Meets the Internet access by minors requirements in C.R.S. 24-90-404(2)(C)(I,II,III) .		
4. Meets the definition in the State Grants to Libraries Guidelines of a school library, including a circulating collection, paid staff, and scheduled services.		
5. Reporting – will submit report to State Library by July 31, 2024.		

Maintenance of Effort Requirements. Funding is designed to supplement, not supplant, local funding for libraries. To be eligible, applicants must demonstrate that receiving these funds do not decrease existing local revenue sources. Please provide the following library collection budget information for your current fiscal year and the previous three years of actual expenditures. Library collection budgets include print, electronic, and other circulating library materials. It does not include related expenses such as salary or processing fees. Do not include State Grants to Libraries or other grants as part of your collection budget.

	District's library collection expenditures, not including any grants (i.e., State Grants to Libraries) to the library for collections
FY20-21	\$
FY21-22	\$
FY22-23	\$
FY23-24 (planned)	\$

If the FY23-24 library collection budget is less than the average of the previous three years, the Colorado State Library may contact you for additional information to determine your eligibility.

School District Board Chair, Superintendent or Other Designated Authority:

Type name and title:

Signature *(digital signature or print form & sign)*

Date

Designated Library Coordinator/Title:

Type name and title:

Signature *(digital signature or print form & sign)*

Date

Submit completed form by September 15, 2023, via email to:
Melissa Carlson at carlson_m@cde.state.co.us