

State Grants to Libraries Request for Funds (RFF) Examples

Example of 1st RFF of grant year

Funding Approved * (?)

4000

Funding approved amount found on grant award letter/notification or Final Funding Allocation chart on State Grants to libraries home page

Expenditures to Date (do not include obligations or encumbrances): * (?)

2125

Previously Requested Funds: * (?)

0

First request for grant year should always have \$0 entered

Total Amount of Current Request:

"Expenditures to Date" minus "Previously Requested Funds" (?)

2125.00

Calculate

Example for 2nd RFF of grant year

Funding Approved * (?)

4000

Total amount of expenditures. Should equal expenditures entered from most recent request plus any incurred since that date.
Example: the \$3,100 equals the \$2,125 from previous request plus the \$975 incurred since that date.

Expenditures to Date (do not include obligations or encumbrances): * (?)

3100

Previously Requested Funds: * (?)

2125

Amount of expenditures to date from previous request

Total Amount of Current Request:

"Expenditures to Date" minus "Previously Requested Funds" (?)

975.00

Calculate