



**COLORADO**  
Department of Education

### Vision

*All students in Colorado will become educated and productive citizens capable of succeeding in society, the workforce, and life.*

### Goals

*Every student, every step of the way*



## Capital Construction Assistance Board Meeting Minutes

**Date & Location: April 17, 2019 Westin Hotel, Westminster, CO**

### BOARD MEMBERS:

Tim Reed –Chair  
Kathy Gebhardt – Vice Chair  
Brian Amack

Jane Crisler  
Denise Pearson  
Ken Haptonstall

Cyndi Wright  
Scott Stevens  
Michael Wailes

- I. Call to Order: Meeting called to order at 3pm
- II. Pledge of Allegiance
- III. Roll Call: Members Present: Brian Amack, Jane Crisler, Kathy Gebhardt, Ken Haptonstall, Denise Pearson, Tim Reed, Scott Stevens, Michael Wailes via phone), Cyndi Wright
- IV. Approve Agenda: Motion made by Ken Haptonstall, seconded by Jane Crisler, no discussion, motion unanimously approved.
- V. Approve Previous Meeting Minutes from March 2019: Motion made by Denise Pearson, seconded by Scott Stevens, no discussion, motion unanimously approved.
- VI. Board Report: Kathy reported on HB 1055, explaining the difference between the safety clause and the petition clause. She also reported that the FF & E is back down to around \$25 million and is to be used as a grant program not as funds to be used for books and supplies etc. and explained the steps involved. She also discussed charter funds, changing the appropriations language, and the reasons behind trying to allow more time next year for schools to apply for full day K.

VII. Director's Report: Andy commented on the safety and security audit, that it is continuing. He mentioned the History of CO MOU language and stated that they requested that it be added to the draft bill as well; he would like that to be cleaned up and will be continuing to work with them after they hire a new chief preservation officer. He reviewed his conversations with the Deputy Treasurer and said he would be meeting next week with them and Julia about lessons learned and timelines. He reviewed emergency declarations and said he wasn't clear which districts were included in that but were in closer communication with the Department of Homeland Security. With regard to the CDE Budget and Controller office he stated that the money does not need to be set aside for emergency grants; that the \$85 million would be the amount that could be spent. Andy gave an update on the RPM hiring process and timeline, giving mid-June as a start date. He said the ways that Julia, Cheryl and Jay are taking over Anna's tasks. Lastly Andy mentioned his trip out to Grand Junction to the Superintendent's meeting, saying it was successful and that we would be looking into trying to line up meetings with schools around the state - he read off ones coming up.

VIII. Discussion Items:

- a. Future Meeting Options: Andy reviewed options. The June meeting will depend on the State Board schedule, possibly on the Western Slope. The July meeting can be in Breckenridge in conjunction with the CASE convention, date to be determined if there is room availability. The August meeting / retreat will not be held at TCTBL but at another location, preferably at The Grant Humphries Mansion again if it is available, or at Metro University Presidential Suite; preference later the month but before school start. We will send a doodle poll for August. The October meeting can be in Vail in conjunction with the CASBO conference, date to be determined, if a room is available. The December meeting can be in COSPGS, in conjunction with the CASB convention, date to be determined, if the same room is available.
- b. Legislative Discussion: Andy reviewed two items: the 1910-08 CTE bill being signed and SB19-104 having moved on from Military Affairs and being changed to create a commission to review the various regulations.
- c. Grant Selection Overview: Andy showed a video and explained it with regard to impact that school improvements have on student performance. Jay reviewed the entire grant summary book, explaining the sections and highlighting specifically the evaluation binder and tool, background information and charter school information. He and Dustin answered questions as they occurred. Joe Peters concluded the overview with an explanation of the COI process and the sheets which were signed and collected.
- d. Cash Grants and COP Capacity for FY19-20: Mattie Prodanovic and Jason Simmons from Hilltop presented the COP capacity tables, explaining each one and reviewing what had been previously shown to the board.

IX. Action Items:

- a. Approval of changes to Article IV of the CCAB Standard Operating Procedures: Motion made by Denise to approve the changes, seconded by Ken, no discussion, motion unanimously approved.

X. Future Meetings: May 15-17<sup>th</sup> at the Lowry Conference Center.

XI. Public Comment: None

XII. Adjournment: Motion made by Ken Haptonstall to adjourn the meeting, seconded by Cyndi Wright; no discussion, motion unanimously approved, meeting adjourned at 5:12 pm.

**The mission of the Capital Construction Assistance Board is to protect the health and safety of students, teachers and other persons using public school facilities and maximize student achievement by ensuring that the condition and capacity of public school facilities are sufficient to provide a safe and un-crowded environment that is conducive to student's learning.**