K. Evaluation

GOAL : *Systematic assessment of the effectiveness of the program in meeting its goals for children, parents and staff is conducted to ensure that quality care and education are provided and maintained.*

RATIONALE : *Ongoing and systematic evaluation is essential to improving and maintaining the quality of an early childhood education program. Evaluation efforts are based on program goals and assessment of needs, and identify both strengths and weaknesses of program components.*

K-1 -Program evaluation is a method of gathering information that can be used to strengthen programs to better meet the needs of children and families. It should include all areas of the program, including: - family and community participation - development of the individualized learning plan - the physical facility - the learning environment - individualization of the curriculum - developmentally appropriate curriculum - administration - planning for transitions, and - program evaluation	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource

Notes/Comments:

K-1a -The program has and implements a written procedure which describes the ongoing self-evaluation process of this quality standards document, and which assures that specific program goals and activities are completed in a timely manner.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource

Notes/Comments:

K-1b -All staff have received training on the evaluation process used within each program.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource

Notes/Comments:

K-1c - All staff are evaluated on performance at least annually by the administrator or other appropriate supervisor.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-1d - Results of staff evaluations are written and confidential. They are discussed privately with the staff member.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-1e - Staff evaluations include classroom observation.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-1f - Staff are told what they will be evaluated on in advance.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-1g - Staff have and opportunity to evaluate their own performance.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-1h - Staff training is based on the results of the evaluation.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-2 - At least once a year, staff, other professionals, and parents are involved in evaluating the program's effectiveness in meeting the needs of children and parents.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
* The program has developed a mission statement that clearly articulates its philosophy.								
* The program has developed a strategic plan in partnership with parents, program staff and key members of other agencies.								
* The program evaluates staff effectiveness through self-evaluation, peer/supervisor evaluation, parent satisfaction and staff satisfaction.								
* The program evaluates family-school partnership and parent satisfaction through accounts of parent participation, reports of services needed and acquired by families and assessment of parent satisfaction.								
* The program evaluates respect for cultural diversity through reviews of materials and toys, sampling classroom activities and parent satisfaction questionnaires.								
* The program evaluates community participation through meeting attendance or membership rolls and a report of the activities and accomplishments of the advisory council.								
* The program evaluates child outcomes and family expectations and satisfaction through parent satisfaction questionnaires, parents' confirmation that they feel welcomed in the program, evaluation of whether the goals of individualized learning plans were met, visits with parents in home and community settings and exit interviews with families when a child leaves the program.								
Notes/Comments:								

K-3 - Individual descriptions of children's development are written and compiled as a basis for planning appropriate learning activities as a means of facilitating optimal development of each child, and as records for use in communications with parents.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-4 - The program evaluation process communicates the results of its evaluation to all those involved with the program and identifies areas where technical assistance or other resources could help strengthen the program.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-5 - The early childhood program uses evaluation results to modify the strategic plan to better meet the needs of children and families and develop a five-year plan for quality programming.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								

K-6 - The program has developed a process to document reasons that parents are not participating in the program including such issues as parent choice, lack of a telephone, lack of adequate notice about opportunities for involvement, need for extended day or wrap-around child care services, lack of transportation.	EVALUATION			STATUS			NEED	
	Needs Improvement	Satisfactory	Strength	Goal for the Year	Emerging	In Place	Technical Assistance	Resource
Notes/Comments:								