



COLORADO DEPARTMENT of EDUCATION

Vision

All students in Colorado will become educated and productive citizens capable of succeeding in society, the workforce, and life.

Goals

Every student, every step of the way



Meeting Logistics & Desired Outcomes

Meeting:	Graduation Guidelines Industry Certificates Work Group				
Date:	July 9 th , 2014	Time:	9am-2pm	Location:	Jeffco Public Schools
Meeting Lead:	Jennifer Jirous & Michelle Camacho Liu				
Meeting Participants:	Industry Certificates Work Group Members				
Meeting Objectives: <i>(Is a meeting necessary to accomplish the objectives?)</i>	<ul style="list-style-type: none"> - Review Graduation Guidelines & intersection with industry certifications - Review role of the workgroup & deliverables - Continue to draft deliverable & develop workgroups to finalize 				

Agenda Items and Next Steps

Time	Agenda Item	Notes & Next Steps
9:00am	Welcome and Introductions	- Thoughts/questions since last meeting
9:30am	Graduation Guidelines Overview - Misti Ruthven, CDE	- Role of the workgroup - Use of deliverable
10:15am	Cluster Area Groups Check-in	
10:45am	Draft Deliverable – Definitions	- Identify/create shared definitions - Focus on definition of certification
11:30pm	Draft Deliverable – Components	- Determine small groups to work on components of deliverable
12:00pm	Lunch - Small group discussions	- Work in groups of deliverable components
12:45pm	Draft Deliverable – Rubric	- Comparison to group process
1:45pm	Discuss Next Steps	- Small group coordination - Next meeting
2:00pm	Adjourn	

Evaluate the Meeting:				
We stayed on track:	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes
We achieved the meeting outcomes:	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes
We clarified next steps:	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes
This meeting was time well-spent:	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes

How can we improve the next meeting?