

## Colorado Graduation Guidelines Promising Practice

<b>District</b>	Mapleton 1
<b>School</b>	
<b>Contact Information</b>	
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<b>Title of artifact</b>	Community Service Project Forms - Mapleton
<b>Type of practice</b>	Implementation tools

### Brief description of artifact

These forms include sections for a community service project description, reflection, hours and activities log (with supervisor signature), and rubric. The reflection prompts students on the impact of the experience, their learning, and how the learning will help them in the future.

### Brief description of the process resulting in the artifact

All of Mapleton's IKF documents are part of the Mapleton Superintendent Policy. Each school applies their model to Capstone experiences.

#### ***Types of practices in the CDE Graduation Guidelines Promising Practices collection:***

1. Communications, such as announcements to school community and business community
2. Implementation process plans, such as strategic plans and timelines
3. Implementation tools connected to local graduation requirements, for instance:
  - o Testing implementation (ACT, AP, ASVAB, CMAS, IB, PARCC, SAT), such as classes and retreats, administration procedures and agreements
  - o Capstone implementation, such as instructions and samples
  - o Concurrent Enrollment implementation, such as classes and agreements
  - o Career/academic assessment implementation (e.g., ACCUPLACER, COMPASS, Work Keys), such as administration procedures and agreements
  - o Industry Certificates implementation, such as samples
4. Local graduation requirements aligned with state guidelines, such as board policies
5. Regarding students with exceptionalities
6. Other: \_\_\_\_\_

**Exhibit: Community Service Project Forms**

**Community Service Proposal Form**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Organization: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

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Project Description:

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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**Community Service Reflection**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Organization: \_\_\_\_\_

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**How has this community service experience impacted you?**

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**What have you learned from participating in this community service experience?**

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**How will this learning help you in the future?**

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**Please feel free to share any additional reflections about your community service experience in the space below.**

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- ☐ **Community Service Log must be attached to this Reflection.**
- ☐ **Please keep a copy of this form and your community service log for your records.**

## Community Service Log

**Student's Name:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

Date	Hours	Place/Location	Position	Activities Performed	Supervisor Signature

**Total Number of Hours:** \_\_\_\_\_ **School/Year Semester to be Credited:** \_\_\_\_\_

FOR SCHOOL'S USE ONLY: Date Entered into I.C.: \_\_\_\_\_ Registrar's Signature: \_\_\_\_\_

### Community Service Project Rubric

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Rubric Area	Tier 1	Tier 2	Tier 3
Hour Requirement	<input type="checkbox"/> Met graduation requirement of 40 hours of community service	<input type="checkbox"/> 41-75 hours of community service – merits distinction for community service	<input type="checkbox"/> 76+ hours of community service – merits honors for community service
Authentic community need identified and meaningful service provided	<input type="checkbox"/> Service project meets a community need that have been approved by certified staff	<input type="checkbox"/> Service project was developed in close consultation and cooperation with a community organization (can include a school) and meets a community need.	<input type="checkbox"/> Student addressed a community need and has developed and implemented a project based on that need which delivers a meaningful service to the community.
Connects school and community in meaningful ways	<input type="checkbox"/> Service project was completed with existing community partners and strengthens existing relationships. The project has influenced existing organizations.	<input type="checkbox"/> Service project created new relationships with community organizations and leaders.	<input type="checkbox"/> Service project involved community partners in planning and implementation and created new and lasting bonds between the community and the school.
Reflection	<input type="checkbox"/> Reflection of learner's experience and how it applies to their future is not included	<input type="checkbox"/> Includes a reflection of learner's experience and how it applies to their future	<input type="checkbox"/> Includes insightful reflection of learner's experience and how it applies to their future

Comments: