



COLORADO
Department of Education

Concurrent Enrollment Advisor Board Meeting

June 15, 2017

Colorado Mountain College - Breckenridge

- Welcome – *Sarah Heath*

- Approval of previous meeting minutes

CDE Updates

- Advisory Board member update – *CDE* appointment (to replace Kelly Rosensweet)
- Legislative Updates – *Misti Ruthven*
- ASCENT info. for students/parents – *Mary Anne Hunter*

CDHE Updates

- Updates – *Carl Einhaus*
- GT Pathways Checklist – *Spencer Ellis (Academic Policy Officer, CDHE)*
- Annual Legislative Report numbers –
Michael Vente - Research & Policy Officer/Analyst, CDHE
Morgan Holmgren - Senior Data Analyst/Statistician, Info. Management Services, CDE
Rebecca McCree - FAST Operations Lead, School Finance and Operations Division, CDE

Data Reporting



Data Submission Codes

Concurrent Enrollment Students

- Post Secondary Program field code:
 - **02**: Concurrent Enrollment (regardless of the location in which the concurrent enrollment course is being offered/delivered)
- Home school students, any of the following Public School Finance Status field codes may be used **if the student is eligible for any funding**:
 - **85**: Home Based Education
 - **94**: Part-time Online Single District Program/School
 - **95**: Part-time Online Multi-District Program/School
- Home school students should be coded
 - Home Based Education = **1**

Data Reporting for ASCENT

- Data Reporting for ASCENT students can be tricky
- Requires coordination between Student End of Year and Student October Reporting.
- Student End of Year 2016-2017
 - Students planning to participate in ASCENT the following year:
 - Student School Association File:
 - ENTRY GRADE LEVEL = 120 (12th Grade Students)
 - RETENTION CODE = 2
 - Student Demographic File:
 - POSTSECONDARY ENROLLMENT = 0

Data Reporting for ASCENT

- Student October Data Reporting 2017-2018
 - Student Demographics File:
 - POSTSECONDARY ENROLLMENT = 01, 09, 10
 - 01 – ASCENT Current Year
 - 09 – ASCENT Carryforward full-time
 - 10 – ASCENT Carryforward part-time
 - Student School Association File:
 - RETENTION CODE = 0
 - NON-SCHOOL PROGRAM = 04 (Third Party Contract w/ IHE)
 - PUBLIC SCHOOL FINANCE STATUS
 - Carryforward = 87 (Non-Eligible, Tuition)
 - Current Year = 80, 82 (Full-time and part-time)
 - Current Year Students should be coded to receive funding

Data Reporting for ASCENT

- Student October Cognos Reports
 - District Summary of Postsecondary Programs
 - This report will show the number of ASCENT slots and ASCENT Carryforward slots assigned by CDE
 - The number of slots used and the difference
 - Can only be created once a Student October snapshot has been created

Current/Upcoming Year ASCENT Slot Allocation Timeline

- **Feb 1:** Districts request ASCENT Slots (estimate)
- **May 1:** District deadline for final request ASCENT slots for upcoming school year
- **June:** CDE notifies districts of ASCENT slot allocation for upcoming year
- **Oct 30:** Deadline for districts to notify CDE for reduction in ASCENT slot allocation for current school year
- **Nov. 10:** Deadline for districts to accept Student October Count data collection SNAPSHOT

Carry Forward ASCENT Slot Timeline

- **January:** CDE determines whether all current year ASCENT slots were used during previous October Count
- **April:** CDE notifies districts with carry forward slots for the upcoming budget year
- **January:** CDE determines the number of ASCENT carry forward slots from the prior budget year must be repaid
- **April** CDE notifies districts the amount they must repay for unused carry forward ASCENT slots from the prior budget year

Primary ASCENT audit findings

- No attendance verification
 - Because ASCENT students are taking all courses at the college, the district must coordinate with the student to collect attendance verification.
 - Districts should ensure that the attendance verification shows that the student actually met the attendance requirements
- Student not scheduled for enough credit hours in the semester of the pupil enrollment count date for the funding level reported in Student October Count

Funding/Documentation Requirements

- ASCENT Cooperative Agreement
 - For the corresponding school year between the district and the IHE
- Attendance (*from the IHE*)
 - District/school must provide documentation showing student established attendance on the pupil enrollment count date, or if absent:
 - Established attendance during the current school year prior to the pupil enrollment count date AND
 - Resumed attendance within 30 days following the pupil enrollment count date
- Examples of sample IHE attendance forms can be found at:
 - http://www.cde.state.co.us/cdefinance/auditunit_pupilcount

Funding/Documentation Requirements (cont.)

- Credit Hour Verification
 - Funding eligibility for ASCENT students is determined by the number of college credit hours into which the student is enrolled as of the pupil enrollment count date
 - Part-Time Funding: 3-11 semester credit hours
 - Full-Time Funding: 12+ semester credit hours
 - ◆ Homeschool students enrolled in the ASCENT program are only eligible for a maximum of part-time funding
- Tuition Payment Verification
 - Documentation that shows that the district paid the tuition cost for all ASCENT semester credit hours directly to the IHE

Funding/Documentation Requirements (cont.)

- High School Transcript
 - Transcript should be generated during the semester of the pupil enrollment count date
 - Student cannot have already graduated
 - Student should have previously completed at least 12 semester credit hours at an IHE (and these should be reflected on the transcript)
 - Student should be in his/her 5th year of high school

Field Analyst Support Team (FAST) Webinars for 2017

Student October Count and Free Lunch

WHO: Pupil Count Coordinators and Nutrition Directors

WHAT AND WHEN:

Audit Process

- Wednesday, June 21, 2017 from 1:30 – 2:30 pm
- Wednesday, September 6, 2017 from 1:30 – 2:30 pm

Student October Count Resource Guide for 2017

- Tuesday, June 20, 2017 from 1:30 – 3:00 pm
- Tuesday, September 5, 2017 from 1:30 – 3:00 pm

At-Risk Resource Guide for 2017

- Thursday, June 22, 2017 from 10:30-11:30 am
- Thursday, September 7, 2017 from 1:30 – 2:30 pm

Duplicate Count Process

- Wednesday, November 1, 2017 from 1:30 – 2:30 pm

[Save the Date Flyer \(pdf\) updated April 14, 2017](#)



WHERE:

[Enter Meeting Room](#)

Audio for these webinars will not be available through the audio conferencing center (telephone). All audio will be delivered through your computer speakers.

Students Embracing Concurrent Enrollment



Video - DPS ASCENT/CE <https://vimeo.com/220366671>

Previous discussions follow up

- Satisfactory Academic Progress and Concurrently Enrolled students - *Sarah Heath & Mary Anne Hunter*
- Student Data privacy for K-12 and community colleges
 - *Sarah Heath – Community Colleges*
 - *Jill Stacey (Data Privacy Analyst, Information Management Services, CDE)*

Previous discussions follow up

- CE certification for high school teachers not currently in pipeline – best practices from districts/colleges
- Sharing teacher credential information without requesting official transcripts – eliminate duplicate steps/cost.

In certain instances, faculty necessary to facilitate teaching of courses at the Local Education Provider's facilities shall be provided by and paid by the Local Education Provider. The College shall have the right to approve and reject faculty provided by the Local Education Provider. The Local Education Provider shall be responsible to ensure all faculty provided have adequate credentials to meet State standards and College academic standards. **The Local Education Provider shall maintain official copies of faculty transcripts/credentials and make them available to College officials for examination/accreditation review at the Local Education Provider site upon request.**

- **Public Input**

- **Action Plan and Next Steps**

Next Meeting

- Date: **September 21, 2017**
- Location _____