

**Concurrent Enrollment Advisory Board Meeting**  
Thursday September 26, 2013  
Department of Higher Education-1560 Broadway  
Denver, CO 80202

**Present:**

Heather Exby  
Michael Gage  
Chelsy Harris  
Don Keeley  
Mimi Leonard  
Tracey Lovett  
Misti Ruthven  
Rick Sciacca  
Scott Stump  
Jill Toussaint

**Welcome and Minutes Approval – Scott Stump**

- Minutes recommended for approval by Mimi Leonard, seconded by Michael Gage, and approved by all members.

**Election of Officers and Seating of New Board Members**

- Heather Exby and Don Keeley welcomed as the newest members of the Concurrent Enrollment Advisory Board.
- There are still two vacancies – one is an internal CDE appointment, the other is a Governor's appointment. CDE and DHE are working to fill these vacancies appropriately.
- Election for Chair:
  - o Chelsy Harris nominated Scott Stump and Michael Gage seconded. Approved.
- Election for Vice-Chair:
  - o Chelsy Harris nominated Mimi Leonard and Heather Exby seconded. Approved.

**General update – Misti Ruthven**

- Welcome to Michelle Camacho Liu, Postsecondary Readiness Coordinator

**Graduation Guidelines**

- In April 2013 the Office of Postsecondary Readiness was created at CDE.
- Graduation guidelines will be fully implemented for the class of 2021. The main purpose of these guidelines is to provide common language and common expectations. Districts are encouraged to begin discussions with their boards now concerning implementation of Graduation Guidelines.

- The conversation around implementing the guidelines is just beginning. Seven workgroups will convene to provide information, resources, and guidance on key areas - 21<sup>st</sup> Century Skills, Assessment, District Capstone, Earned Industry Certificate, Individual Career & Academic Plans (ICAP), Postsecondary Workforce Readiness (PWR) Endorsed Diploma, and Special Populations (students with disabilities, gifted and talented, and English language learners)
- Misti Ruthven passed out documents created by CDE to provide information and guidance on the Graduation Guideline – Overview, FAQ, Workgroups, Key Messages (will be posted on CEAB website)

#### **ASCENT allocation and budget**

- The new allocation was approved by the State Board of Education in May 2013.
- An explanation of the allocation model is on the CDE website.
- The cleanup bill removed the September deadline and moved it to February.
- Schools are required to keep all records of ASCENT students, but now do not need to send to Department for individual student approval.
- Question/Comment from audience: Would like to get data on why students don't use ASCENT (who are otherwise eligible). Do they accept scholarships, financially not as beneficial if have full Pell, high school stigma, etc.

#### **FAQ Update and Survey**

- The Department and Board are working on developing an updated list of FAQs to provide clear guidance on both Concurrent Enrollment and ASCENT. The Board may have a workgroup formed to finalize these new FAQs. Once approved, the new FAQs will be distributed to those on the interested list and posted on the CDE CE website.
- A survey was developed to ask districts, schools, and institutions of higher education how they are collecting, tracking, and sending data on concurrent enrollment to the Department of Higher Education. We will use the data from this survey to begin identifying ways to better align the data between CDE and CDHE.
- The Board reviewed the survey for approval before distribution.
  - It was requested that on Question 6, a list of examples of methods of collecting data be provided.
  - With this change, the survey was approved and will be distributed next week.

#### **Remedial education and admission standards policy update**

- Tamara White was unable to attend the meeting. Updates on the remedial education and admission standards policies will be sent out via email.

#### **Discussion of Board Operating Procedures**

- The Board participated in a retreat prior to the Board meeting where an updated document of Board Operating Procedures was discussed. This document provides general guidance on the purpose, structure, and procedures of the Board.
- Michael Gage moved and Mimi Leonard seconded to approve the Board Operating Procedures. All members approved.

### **Assessing Readiness for Concurrent Enrollment Now and in the Future**

#### **Guest speakers:**

**Stephanie Boyd, Colorado Department of Education (CDE)**

**Emmy Glancy, Department of Higher Education (CDHE)**

**Casey Sacks, Colorado Community College System (CCCS)**

- CCCS provided an update on their developmental education redesign as a whole, and specifically the new diagnostic CCCS will be using. The new test is in development and is on track to be piloted in the Fall of 2014.
- CDE & CDHE provided an update on the various state assessments in development - specifically PARCC for ELA and math, and CO developed science and social studies assessments. A timeline for the implementation of new assessments and phase out of old (TCAP) was provided.
- CDHE additionally provided information on the alignment of PARCC and higher education – part of PARCC will be developing college and career ready determinations. CDHE will also be including these areas in discussions on the updates to their admission and placement policies

### **Committee Updates**

- Scott shared with the audience some of the priorities discussed during the Board retreat and opened it up to the audience to hear any other areas that should be considered in determining priorities for the Board for the coming year.
1. Auditing concerns/student failures
    - o District decided how to get money back for failures
    - o Conversation on what constitutes “failure”
    - o Getting clear guidelines on audits
  2. ICAP management
    - o More ICAP guidelines concerning audits
  3. FAQ
  4. Clear understanding of success of various models
    - o Is there a difference in outcomes between models? Location (high school, college campus), hybrid, online, etc.
  5. ASCENT guidance and practice
  6. Presentation on ASSET and its impact on CE
  7. How to best distribute “best practices”

**Public Input**

- What are the chances we can get more ASCENT spots?
  - Funding for ASCENT is dependent on the budget approved by the legislature annually.
- Can charter schools individually ask for their own ASCENT allocation numbers?
  - The Board will research the intent of the allocation model and statute to determine. The Department will provide guidance before submission of initial ASCENT requests in February.
- How are ASCENT students counted on October 1<sup>st</sup>?
  - Guidance from the Department auditors is that there must be verification of attendance during the October count period. There are various ways this can be done including, attendance form signed by instructor at the institute of higher education, attendance at high school (if attending classes on high school campus), verification of attendance on online course.

**Action Plan and Next Steps**

Look into forming workgroups around identified priority areas

Next meeting will be Thursday November 21, 2013 at Littleton Public Schools

**Meeting adjourned**