

## Concurrent Enrollment Advisory Board Meeting Minutes

Date: **Thursday, July 26, 2018**

Location: **Littleton Public Schools**

**5776 S. Crocker St.**

Time: **1:00 – 4:00 pm**

Call In: Phone Number: **800-832-0736**; Room Number: **2921808#**

Present/ <u>A</u> bsent		Present/ <u>A</u> bsent	
A	Dan Hoff	P	Rebecca Fernandez Martinez
P	Danny Martinez	P- phone	Renise Walker
P	Diana Zakhem	A	Rick Sciacca
P - phone	Georgia Reagan	A	Sarah Heath
P	Kimberly Caplan	A	Sheri Bryant
A	Heather Exby	A	Susan Clough
A	Michael Gage	P	Tammy Ward

### Agenda

#### Welcome & Minutes Approval

*Sarah Heath*

- A correction was made to the last page, second bullet of the April 26, 2018 meeting minutes after they were distributed to board members for review. The initials 'LEA' were changed to 'LEP' to include both districts and charter schools.
- Motion to approve made by Diana Zakhem; Second by Rebecca Fernandez Martinez; Minutes approved.

#### CDE Updates:

- Legislative Updates – *Andy Tucker*
  - HB18-1005 Postsecondary enrollment options update [sample wording document](#) for use by LEPs was reviewed. Feedback can be sent to CDE by August 3<sup>rd</sup>.
    - Notification to student/parents can be done electronic notice and/or posted on school webpage where all students/parents will see it (i.e. if student/parents consistently go to school/district webpage – otherwise should be sent to them).
    - Mimi Leonard asked if college courses taught on college campus can just be linked in the notification document or do they have to be listed. CDE will check for next meeting.
  - SB18-225 Definition Of Early College High Schools - guidance is still coming. Stakeholders group will be convened in next couple of month to send recommendation to state board. Those interested in participating in this group should contact Andy Tucker soon.

- ASCENT documents/sample forms updates – *Mary Anne Hunter*



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The following forms have been updated and posted to [CDE's ASCENT webpage](#):

- [ASCENT Program Guidelines](#) (revised May, 2018) – form was reorganized and this statement was added to student eligibility requirements section: *Remedial/developmental education college courses do not qualify as part of the 12 required credits.*
- [ASCENT Specific FAQs](#) (updated June, 2018) - includes expanded Attendance & Graduation Count section.
- [Sample Student Application](#) – ASCENT (Updated June 2018) – includes the following wording: ***Please be aware*** that grades from any college courses you take through Concurrent Enrollment/ASCENT will be posted to both your high school and college transcript. Courses that you withdraw from, fail to complete or receive a non-passing grade in may affect your ability to be accepted to or receive financial aid from that college in the future.
- [Work-Based Learning in Concurrent Enrollment](#) (Revised June, 2018) – document was reviewed by board members. Also posted to CDE's Concurrent Enrollment webpage.

## CDHE Updates

- Updates – *Carl Einhaus*
  - Dan Baer Is the new Executive Director of the Colorado Department of Higher Education.
  - Statewide survey link will be sent out around September to IHEs and LEPs regarding cooperative agreements. Carl is currently not receiving copies of all agreements.
- HB18-1052 CC service areas update - provides for exception to two-year institution of higher education service area policy. See [draft guidance document](#) DHE will create a fillable PDF form for LEPs to complete and submit.
  - The issue of higher requirement by some IHEs of teacher standards for teaching a CE course will continue to be discussed by IHE presidents.
    - DHE is researching the possibly of sending out best practices regarding the hiring of CE instructors by IHEs.
  - Diane Forsythe (D-20) asked if tuition cost and instructor credentialing can be standardized across all state IHEs for all CE courses. Per Carl it is up to each IHE and this will most likely be examined by CCCS in the future; however it may require a legislative mandate.
  - Mary Perez (D49) asked if reimbursement rates to districts for courses taught on high school campus can be standardized.
    - This conversation will continue.
    - Brandon Protas (CCD) mentioned that a standardized model may cause the loss of benefit for some LEPs.
  - Data Sharing Platform – *Tammy Ward*
    - Data sharing project is in CCCS' IT department's cue - probably no resolution coming soon
    - Exploring possible longitudinal data sharing between Community Colleges and LEPs (i.e. courses taken, grades received)
    - Student Data Privacy law – CDE uses *Synclplicity* and DHE uses *Biscom* to securely transfer student data. Google Docs and applications cannot be used to securely transfer student data.

Previous discussions follow up



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- School Finance rule, 1CCR301-391.07, regarding students that meet district graduation requirements do not qualify for future PPR funding will be discussed further at next meeting.
  - Per Andy Tucker: students are entitled to a full 4-year of high school, including Concurrent Enrollment, through Free and Appropriate Public Education (FAPE).
  - **Guidance from CDE's Division of School Finance and Operations, Field Analyst Support Team:** 1 CCR 301-39-1.07 defines pupil: "Pupil" means a person under age 21 as of the pupil enrollment count date or the alternative count date who has not met the graduation requirements of his/her district as of the pupil enrollment count date or the alternative count date.

Most students are no longer eligible for funding once they meet the graduation requirements. There are exceptions:

- If students meet their requirements before they finish their 4<sup>th</sup> year of high school, they can continue to attend and receive funding through the end of their 4<sup>th</sup> year of high school. For example, if a student is advanced and met district grad requirements in 3 years, the district could enroll the student in 100% concurrent enrollment under CE during that 4<sup>th</sup> year, since there are no CE restrictions related to credit hours in the first 4 years.
  - If a student is participating in ASCENT, the student could have met their graduation requirements at the end for their 4<sup>th</sup> year, and then participate in ASCENT and receive funding in the 5<sup>th</sup> year per those rules.
  - PTECH generally has different graduation requirements than the district. As long as students have not met their program/school requirements, these students can continue to receive funding.
  - Students receiving services under an IEP may have met graduation requirements, but if the IEP is still in effect and states the student should still receive services up through age 21 and the student/guardian wants them to, then these students are eligible for funding under the IEP even if district graduation requirements have been met.
- Diana Zakhem (Englewood Schools) asked if the '5<sup>th</sup> year and beyond' rules apply to students who are retained for 6<sup>th</sup> and 7<sup>th</sup> years. [The answer is yes per CDE School Finance Division.](#)
    - Marty Goldberg (FRCC) stated that if student has a high school diploma, that student is no longer eligible for CE. CDE confirmed this as correct.

- CDE will verify the full/part-time credit hour breakdown for CE.



[2018 Student October Count Audit Resource Guide](#) (page22) state the following regarding CE student funding level based on location where course is taken:

Course location:

- Offered at the high school for dual credit:
  - May be evaluated based on scheduled teacher-pupil instruction and contact time, or credit hours as described below
- Offered at the Institution of Higher Education (IHE) for dual credit:
  - Must be evaluated based on credit hours
    - **Part-Time Funding: 3-11 semester credit hours**
    - **Full-Time Funding: 12+ semester credit hours**

The same reference states the following for the ASCENT Program (page 18);

- Funding level is determined by the number of registered college credit hours
  - Part-Time Funding: 3-11 semester credit hours
  - Full-Time Funding: 12+ semester credit hours
- [Comparison chart](#) – was reviewed showing differences between CE, ASCENT and dual enrollment programs. Send feedback to CDE.

## Public Input

- Statistics released before district review (remedial rates) – *Jefferson County School District* - Bridgett Junkala (Jeffco) will email Michael Vente (DHE)

## Action Plan and Next Steps

- Follow Up:
  - Diane Forsythe (Academy 20) raised the issue of Transition/IEP students that have met grad requirements are held to the 5<sup>th</sup> year and beyond rules in that the total number of CE credit that they can take is less – they should be entitled to the maximum number of credits (for full- and part-time status students) until they reach the age of 21.

***CDE checked on transition student 6 & 9 annual maximum credit hour restriction.***

This is stipulated in the Concurrent Enrollment Program Act statute:

[C.R.S. 22-35-104 \(d\)\(I & II\)](#) Enrollment in an institution of higher education

*(d) Notwithstanding the provisions of paragraph (a) of this subsection (1), if a qualified student is not a participant in the ASCENT program and has not satisfied the minimum requirements for graduation established by his or her local education provider by the end of his or her twelfth-grade year and is therefore retained by the local education provider for additional instruction, the qualified student shall not concurrently enroll in postsecondary courses, including academic or career and technical education courses, which may include course work related to apprenticeship programs or internship programs, that are worth more than a total of nine credit hours, including basic skills courses. Furthermore, the qualified student shall not concurrently enroll in more than:*



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*(I) Six credit hours of postsecondary courses, including academic courses and career and technical education courses, which may include course work related to apprenticeship programs or internship programs, in any academic semester if the student is registered as a full-time pupil in his or her local education provider; or*

*(II) Three credit hours of postsecondary courses, including academic courses and career and technical education courses, which may include course work related to apprenticeship programs or internship programs, in any academic semester if the student is registered as a part-time pupil in his or her local education provider.*

2018 Student October Count Audit Resource Guide (page 22) clarifies that Transition Students are included in the 5th year and beyond annual credit hour restriction: *5th Year and Beyond (including Transition Students):*

- *All college credit hours must apply towards the student meeting the district's graduation requirements*

- *Students are limited in the number of college credit hours in which they can be concurrently enrolled*

  - o Up to 3 credit hours if scheduled less than part-time at the high school, or*

  - o Up to 6 credit hours if scheduled at least part-time at the high school.*

- Contact Mary Anne Hunter at [Hunter\\_Mary@cde.state.co.us](mailto:Hunter_Mary@cde.state.co.us) if you would like to be added to CE/ASCENT Google group.

**Next meeting:**

- o Date: Thursday, October 25, 2018 1:00-4:00
- o Location - Community College of Aurora

**Adjourned** – Moved by Diana Zakhem - second by Rebecca Fernandez Martinez.



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