CEAB Meeting

July 24, 2014

Full-time/Part-time Determination for CE

FT/PT Funding

Current treatment:

- 6 credits+ = full-time
- 3-5 credits = part-time

Concerns:

- Not supported by statute – previous statute reference is for specific enrollment for 5th yr non-ASCENT
- Discrepancy with ASCENT (12 credits FT, 3-11 credits PT)
- Discrepancy when course delivered at HS and class consists of both traditional and CE students.

FT/PT Funding: Recommendation

Recommendation:

- **CE at high school based on contact time**
  - No additional documentation
- **CE at IHE consistent with ASCENT**
  - 12+ credits = full-time
  - 3-11 credits = part-time
- **Combo for HS and IHE**
  - Meet PT requirements at HS and PT requirements at IHE = FT funding

FT/PT Funding: Alternatives

Alternatives?

- **Evaluated adjusted contact time equation for CE courses**
  - Alignment with ASCENT funding equal to use of credit contact time and ½ of student prep time.
  - "Most lecture and seminar courses are awarded 3 credit hours. Over an entire semester, this formula represents at least 45 hours of class time and 90 hours of student preparation."

- **Credit hours used for CE at HS also**
  - Require additional documentation for CE students

FT/PT Funding: Alternatives

			Factor	1.00	1.10	1.25	1.38
Institution of Higher Education	Course	Credits		Total Hours per Semester	Total Hours per Semester	Total Hours per Semester	Total Hours per Semester
Aims Community College	English Composition I	3.00		37.50	41.25	46.88	51.75
Arapahoe Community College	English Composition I	3.00		37.50	41.25	46.88	51.75
Colorado Mountain College	English Composition I	3.00		42.50	46.75	53.13	58.65
Community College of Aurora	English Composition I	3.00		37.50	41.25	46.88	51.75
Front Range Community College	English Composition I	3.00		37.50	41.25	46.88	51.75
Pikes Peak Community College	English Composition I	3.00		41.25	45.38	51.56	56.93
Western State Colorado University	English Composition I	3.00		40.00	44.00	50.00	55.20
Western State Colorado University	English Composition I	3.00		40.00	44.00	50.00	55.20
Western State Colorado University	College Algebra	3.00		40.00	44.00	50.00	55.20
Aims Community College	College Algebra	4.00		55.00	60.50	68.75	75.90
Aims Community College	College Algebra	4.00		37.50	41.25	46.88	51.75
Arapahoe Community College	College Algebra	4.00		60.67	66.73	75.83	83.72
Arapahoe Community College	College Algebra	4.00		55.00	60.50	68.75	75.90
Arapahoe Community College	College Algebra	4.00		57.50	63.25	71.88	79.35
Colorado Mountain College	College Algebra	4.00		55.00	60.50	68.75	75.90
Community College of Aurora	College Algebra	4.00		55.00	60.50	68.75	75.90
Front Range Community College	College Algebra	4.00		58.67	64.53	73.33	80.96
Pikes Peak Community College	College Algebra	4.00		55.00	60.50	68.75	75.90

FT/PT Funding: Successful Completion

Current treatment:

- Require documentation of successful completion for funding

Concerns:

- Not supported by statute – references agreement between student, LEP and IHE, not a funding determination.
- Inconsistent with treatment of HS courses
- Inconsistent with ASCENT documentation

Recommendation:

- Eliminate need for documentation of successful completion

Attendance Guidance Clarification

Attendance: Clarification

Continued need for documentation of physical attendance at IHE during October Count window per School Finance Rules

- Does not apply to CE students attending **any** course(s) at the high school during count window
- Applies to CE students taking **all** courses off HS campus, at IHE
- Applies to ASCENT students taking all courses at IHE

Attendance: Clarification

Overall Requirements:

- Student present for portion of the day on count day (usually October 1st)

OR

- If student absent on count day:
  - Must establish attendance prior to count day (during the current school year), AND
  - Resume attendance within 30 days following the count day
- Generally attendance requirements confirmed by review of reports generated by district student info system.
- If student enrolled & attending **any** classes at a district location where attendance logged by district teachers/staff in district student info system, then documentation available for review.
- **Additional verification of attendance at non-district locations is not required in this case.**

Attendance: Clarification

Verifying Attendance at IHE:

- If student taking **all** courses at location other than district sites where attendance logged in district student info system by district staff:
  - District must provide alternative verification of attendance.
  - This would include CE students taking **all** courses at IHE, or
  - ASCENT students taking **all** courses at IHE

Documentation:

- Verification student in attendance in **at least 1 course** on count day.
- If student not in attendance on the count day:
  - Verification student was in attendance in **at least 1 course** for 1 day (in the current school year) prior to the count day, **AND**
  - 1 day within the 30 days following count day.

Attendance: Clarification

Attendance Verification Documentation Options:

- Form provided by the district, to the student, who is then responsible for having college instructor(s) sign to attest in attendance.

- Form provided by the district, to the student, who is then responsible for having an IHE designated employee sign to attest in attendance.

- Form provided by the district that is completed by a designated district employee who signs to attest student in attendance at IHE.

Attendance: Clarification

Form Components:

- Student name

- Applicable term/semester (ex. Fall 2014)

- Course title

- Instructor name or name and title of the individual attesting that the student's attendance

- Dates in which the student attended during the count window

- Instructor or designated employee signature

- Date of signature

- Attendance verification statement

FT/PT & Attendance Summary

Current Treatment					
ASCENT		**CE at IHE**		**CE at District**	
FT	PT	FT	PT	FT	PT
12+ credit hours	3-11 credit hours	6+ credit hours	3-5 credit hours	6+ credit hours	3-5 credit hours
Evidence of tuition payment needed		Evidence of tuition payment needed		Evidence of tuition payment needed	
No evidence of successful completion needed		Evidence of successful completion needed		Evidence of successful completion needed	
Evidence of attendance at IHE needed		Evidence of attendance at IHE needed if only enrolled in courses at IHE		No evidence of attendance at IHE needed	

Recommended Treatment					
ASCENT		**CE at IHE**		**CE at District**	
FT	PT	FT	PT	FT	PT
12+ credit hours	3-11 credit hours	12+ credit hours	3-11 credit hours	contact time	contact time
Evidence of tuition payment needed		Evidence of tuition payment needed		**Evidence of tuition payment needed**	
No evidence of successful completion needed		No evidence of successful completion needed		No evidence of successful completion needed	
Evidence of attendance at IHE needed		Evidence of attendance at IHE needed if only enrolled in courses at IHE		No evidence of attendance at IHE needed	

Attendance Rule Options

Rule Change Options

- **Potential for CEAB to make recommendation change rule**
- **CDE can submit in Sept/Oct and CEAB can update during public comment**
- **Transcript**
  - Option 1: Transcript to verify withdrawals
    - Any classes withdrawn would not count towards funding
  - Option 2: Transcript to verify withdrawals **AND** successful completion
    - 2A: If successfully complete any 1 course, all courses in which enrolled count towards funding.
    - 2B: Must successfully complete all courses for each to count towards funding
- **Concern:**
  - Not establishing physical presence during count window

Updated Oct Count Guidance

Oct Count Guidance

- **ASCENT eligibility language**
  - What 5th year is and isn't
- **Updated language around ASCENT deadlines**
- **Following tuition policy of the institution**
  - For example: Parent discount and native student discount
- **Clarity on tuition requirements for LEPs**
  - Paying CC resident rate
  - No student/parent payment for any portion of CC resident rate
- **CE courses going toward grad requirements**
  - 9th-12th grade not verified
  - Retained for 12th grade must go toward grad requirements

Retreat Planning

Retreat Planning

- **Change Date**

- **Topics/Issues:**
  - Dissertations
  - ASCENT Attendance
  - Review FAQs
  - PWR Indicators Focus Group
  - Other?

- **Meeting Notifications?**