# Referral Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade: K 1 2 3 4 5 Referring Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Location:* Playground
* Cafeteria
* Hallway
* Classroom
 | * Library
* Bathroom
* Arrival/Dismissal
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| * *I need to talk to the student’s teacher*
 | * *I need to talk to the administrator*
 |
| This student was not showing: | * Safety
 | * Teamwork
 | * Achievement
 | * Respect
 |
| **Problem Behavior** | **Possible Motivation** | **Staff/Admin. Decision** |
| **Minor*** Inappropriate Language/ teasing/taunting
* Physical Contact
* Defiance/Non-compliance
* Disrespect toward student
* Disruption
* Equipment misuse/Outside of boundaries
* Other \_\_\_\_\_\_\_\_\_\_

**Major*** Abusive Language
* Fighting/Physical aggression
* Overt Defiance/ Insubordination
* Harassment/Physical Bullying
* Disruption
* Property Damage/Vandalism
* Other \_\_\_\_\_\_\_\_\_\_\_
 | * Obtain peer attention
* Obtain adult attention
* Obtain items/activities
* Avoid peer(s)
* Avoid Adult
* Avoid task or activity
* Don’t know
* Other ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­­­­­­­­­­­­­ | * Error correction and increased monitoring/praise of expected behavior
* Reteaching and practice of skill
* Loss of privilege \_\_\_\_\_\_\_\_\_\_\_
* Conference with student
* Parent Contact
* Follow-up Agreement
* Detention

 (\_\_\_\_\_hours/Days)* In-school suspension

(\_\_\_\_\_hours/days)* Out of school suspension

(\_\_\_\_\_days)* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| Others involved in incident: | □ None□ Peers□ Substitute | □ Staff□ Teacher□ Unknown | □ Other |
| Other Comments:  |
| Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |