

Colorado Multi-Tiered System of Supports

Office of Learning Supports



Action Planning Tool

April 2024, Version 1

		Team Men	nbers Present:			
Planning Date	Precise Problem Statement	Root Cause/Contributing Factors		Goal (Outco	Goal (Outcome/Target)	
		1				1
Fideli	ty data to be collected (How will we implemented our plan as intended					
	Who will collect the data?					
	When will the data be collected?	•				
(How will	Outcome data to be collected we know we implemented our plan	as intended?)				
	Who will collect the data?					
	When will the data be collected?					

Action Step	Person(s) Responsible	Resource(s) Needed	Target Date	Date Completed



