



Meeting Logistics & Desired Outcomes

Meeting:	Colorado MTSS – SPDG Cohort 1 Year 2 Kickoff				
Date:	9/18/17	Time:	8:30 a.m. -3:30 p.m.	Location:	Aurora Public Schools Professional Learning Conference Center 15771 E. 1st Ave Aurora, CO 80011
Meeting Lead:	Office of Learning Supports				
Meeting Participants:	MTSS Leadership Teams (Cohort 1)				
Meeting Objectives: <i>(Is a meeting necessary to accomplish the objectives?)</i>	<ol style="list-style-type: none"> 1. Cultivate common language from CDE regarding MTSS implementation. 2. Contribute to collegial conversations and build individual and collective capacity. 3. Identify opportunities and action planning for 2017-2018. 				

Pre-Learning Expected to be Completed in Advance of Session

<ol style="list-style-type: none"> 1. Narrated recording: Direct learning regarding Adult Learning and high quality personnel development 2. Preview Tool (Colorado Evidence-Based Personnel Development Rubric) 3. Self-Analysis of LEA status on MLT Self-Assessment

Agenda Items and Next Steps

Time	Agenda Item	Notes & Next Steps <i>(be sure to include communication to those not at the meeting who need to know the results)</i>
8:30	Introductions and Celebrations	<ul style="list-style-type: none"> • OLS Staff Supporting State Personnel Development Grant (SPDG) • What are our celebrations? #CO-SPDGwins
8:55	Pre-Learning & Session Connections	<ul style="list-style-type: none"> • Adult Learning, Effective Capacity-Building, and Personal Reflection
9:20	Year 1 > Year 2 Transition	<ul style="list-style-type: none"> • Activities, Progression, and Scale-up: Expectations and Opportunities
9:50	Data Dashboard	<ul style="list-style-type: none"> • SPDG MLT Data
10:05	BREAK	

10:20	MLT Self-Assessment	<ul style="list-style-type: none"> • Review of Individual Assessment (completed prior to session); • Consensus from the team for scoring; Data submitted electronically
11:00	Integrated Learning & Networking: Special Topics	<ul style="list-style-type: none"> • Featured Content and Process Introduction by OLS staff
11:30	Debrief Learning with Teammates	<ul style="list-style-type: none"> • Guiding Questions provided by OLS
11:45	LUNCH	
12:45	Breakouts	<ul style="list-style-type: none"> • Differentiated Learning Topics: Directions Provided <ul style="list-style-type: none"> ○ FSCP: Selective audience expected ○ P-3: Selective audience expected ○ Evidence-Based Approaches & Layered Supports for Social Emotional and Behavioral Health
1:30	BREAK	
1:45	Debrief Breakouts with Teammates	<ul style="list-style-type: none"> • Guiding Questions provided by OLS
2:00	MLT Support of Building Leadership Teams (BLTs)	<ul style="list-style-type: none"> • Considerations/Resources for BLT implementation
2:45	Action Planning	<ul style="list-style-type: none"> • Instructions and support from OLS
3:10	Wrap Up	<ul style="list-style-type: none"> • Closing Remarks, Concluding Activities, and Next steps

Evaluate the Meeting:			Next Steps?
We stayed on track:	<input type="radio"/> No	<input type="radio"/> Yes	
We achieved the meeting outcomes:	<input type="radio"/> No	<input type="radio"/> Yes	
We clarified next steps:	<input type="radio"/> No	<input type="radio"/> Yes	
This meeting was time well-spent:	<input type="radio"/> No	<input type="radio"/> Yes	