**Facility Schools Board**

**Minutes of Meeting**

**October 10, 2024**

**Virtual only via Zoom**

**In attendance:**

Board Members Present In-Person: Steven Ramirez, Mylynda Herrick, Rebecca Carpenter, Carolena Steen, Doug Hainley, Sonjia Hunt

Staff Present: Judy Stirman, Wendy Dunaway, Darren Serrato, Robin Singer, Ann Symalla, Lori Kochevar, Annie Haskins, Allie Miller,\*Virginia Winter(G) - contracted staff. \*Jenna Zerylnick - AG’s office

**Meeting Commencement:**

Co-Chair Steven Ramirez called the meeting to order.

**Approval of Minutes for September 12, 2024:**

Co-Chair Steven Ramirez entertains a motion to accept the Board minutes.

Board member Rebecca Carpenter makes a motion to approve the minutes, and Board member Sonjia Hunt seconds. The Board unanimously approves minutes.

**Approval of Agenda:**

Co-Chair Steven Ramirez entertains a motion to accept the agenda with the addition of requesting the Board to determine if the February 2025, in person FSB meeting should be held at the Spectra school location.

A motion was made by Board member Doug Hainley seconded by Board member to approve the October 10, 2024 agenda; The Facility Schools Board unanimously approved the agenda.

**Public Comment – Virtual Attendance Only –** Members of the public who wish to address the board must sign up 24 hours prior to the meeting using this link – Public Comment Sign-up Sheet. Presentations are limited to 3 minutes, with a maximum of 10 people.

* The Board received public comment from three individuals.

**Operating Procedures –** Jenna Zerylnick

* Jenna Zerylnick reviewed proposed changes to the Operating Procedures with the Board.
* Co-Chair Steven Ramriez entertains a motion to accept changes. Board member Rebecca Carpenter moves to approve the changes, seconded by Doug Hainley, the Board unanimously approves the changes to operating procedures.

**Board Preparation for their presentation at Kaleidoscope – Judy**

* Board and staff reviewed the power-point presentation and edited it for enhancements.
* Determination of Board member roles (who’s covering which slides) were completed

**Review Monthly digital newsletter Board page template - decide November’s Highlight**

* The Board reviewed Staff’s (Tara’s) draft newsletter page.
* Monthly newsletters will highlight Board Members and then Facility Schools.
* Board decided to highlight Co-Chair Steven Ramirez in the November Newsletter.

**Review Board Committee and Project list**

* The Board with Staff reviewed the Committee and Project lists and completed 2024 updates

**Strategic Planning Updates from Board members**

* The Board identified and dated 3 year strategic plan goals that were topics of discussion, or had been completed during the October meeting.
* The Board acknowledged that the Work Plan for 2025 and Calendar needed to be updated to reflect the February meeting onsite at Spectra (with a 10:00 AM start time.)

**Team Updates**

**Wendy –** Work Group - All members received a copy of the annual report. Working on internal work for the third party evaluation, guidance for Specialized Day Schools, and budgeting for the facility schools state revenue. Kaleidoscope is right around the corner suggests getting there early due to shortage of parking. The Systems Support person has been hired and begins October 21.

**Allie-** Had a great turn out at the Directors conference, reaching out to directors. Have 14 total responses on District Feedback forms/Google Form. May attend the CSSP conference.

**Annie Haskins**- Continuing to work closely with project education on changes requested. Received legal support from our CDE legal consultant regarding language on IEP and how to proceed. Getting reading for state assessments for the new school year. Participated in a committee to determine cut points for students who take the alternate access assessment.

**Board Discussion Time Topic/TACT Letter**

* Lori McClurg via zoom, reviews TACT letter of intent and discussion about a potential new program which would expand services of their current program to include 9th -12th graders. The Board will require the new program to go through the complete approval process.

**Adjournment of Meeting**

**Next Meeting Date** – November 7, 2024 (Thursday)

In-Person at TACT- 2960 S Umatilla St, Englewood, CO 80110

Co-Chair Steven Ramirez calls for a motion to adjourn the meeting.

Board member Doug Hainley makes a motion to adjourn seconded by Sonjia Hunt.