

2023-2024 Student Discipline Snapshot (*all students*)

Purpose:

The purpose of the Student Discipline Snapshot is to obtain discipline data on all students during the reporting school year.

Dependencies:

Student has been assigned a SASID and updated in the RITS system.

Student has a record in the Discipline Interchange for:

- Discipline Action file

Student has a record in the Student Interchange for:

- Student Demographics
- Student School Association

Criteria:

Pull all error-free records from the Discipline Action file joining data from the student interchange files.

Notes:

The records selected will be joined with data from the Student Interchange- Demographic and Student School Association Files.

- For joining to Student Demographic, use District Code, School Year, and SASID.
- For joining to Student School Association, use District Code, School Code, School Year, and SASID where Date of Discipline \geq Entry Date and \leq Exit Withdraw Date (or Exit Date is null).

Name of Field	Field Length	Source Interchange	Source File	Remarks
School District/BOCES Code	4	Discipline	Discipline Action	
School Code	4	Discipline	Discipline Action	
Student's State ID (SASID)	10	Discipline	Discipline Action	
Local ID (LASID)	10	Student Profile	Student Demographic	
Student's First Name	30	Discipline	Discipline Action	
Student's Last Name	30	Discipline	Discipline Action	
Student's Gender	2	Student Profile	Student Demographic	
Student's Date of Birth	8	Discipline	Discipline Action	
Student's Federal Race/Ethnicity	2	Student Profile	Student Demographic	Internal Flag – calculated value based on ethnicity and race. See criteria below.

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English Learner Y/N	1	Student Profile	Student Demographic	Internal Flag – calculated value. See criteria below.
Grade Level	3	Student Profile	Student Demographic	
Section 504 Status		Student Profile	Student Demographic	
Incident Identifier	10	Discipline	Discipline Action	
Date of Incident	8	Discipline	Discipline Action	
Special Education Action Flag	1	Discipline	Discipline Action	
Discipline Action Identifier	10	Discipline	Discipline Action	
Behavior Type	2	Discipline	Discipline Action	
Weapon Type	2	Discipline	Discipline Action	
Discipline Action Type	2	Discipline	Discipline Action	
Discipline Action Length	4	Discipline	Discipline Action	Max length is 260 days
Referral to Law Enforcement	1	Discipline	Discipline Action	Yes -1 or No - 0
Handcuffed Status	1	Discipline	Discipline Action	Yes -1 or No - 0
School-Related Arrest Status	1	Discipline	Discipline Action	Yes -1 or No - 0
Physically Restrained	1	Discipline	Discipline Action	Yes -1 or No - 0
Mechanically Restrained	1	Discipline	Discipline Action	Yes -1 or No - 0
Placed in Seclusion	1	Discipline	Discipline Action	Yes -1 or No - 0
Received Education Services During Expulsion	1	Discipline	Discipline Action	Yes -1 or No - 0
Transferred to Alternative School (for Disciplinary Reasons)		Discipline	Discipline Action	Yes -1 or No - 0

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Internal Flags

Internal flags are columns in the Discipline snapshot that are derived based on other values.

Student's Federal Race/Ethnicity

The single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or their parent/guardian) or staff member. For the method used for determining the federal race/ethnicity code reported, reference the PowerPoint document [‘How Collected Race and Ethnicity Information will be Reported’](#).

01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or Other Pacific Islander
07	Two or More Races

English Learner Y/N

The English Learner (ELL) status for the student record. If the student's Language Background is not 'Eng' and Language Proficiency = 1, 2, 6, or 7 (NEP, LEP, FEP Monitor Year 1, or FEP Monitor Year 2) then the ELL status is '1' (Yes). Students with Language Proficiency = 0, 4, 5, 8, 9 (N/A, PHLOTE, FELL, FEP Exit Year 1, or FEP Exit Year 2) are indicated as '0' (No).

0	No
1	Yes

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2023-2024 Changes				
Date	Interchange File Affected	Description of Change	Reason for Change	Fields Affected
3/1/2023	New snapshot for student-level discipline data reporting.	New snapshot process	HB22-1376	all