



Emergency Educational Interpreter Authorization (EEIA) Verification Form

DIRECTIONS

Applicant: Complete **Section A** below and forward this form to your employing school district/BOCES/facility school or state-operated program Director of Special Education for completion. Then, upload the completed and signed form into your application **prior** to submission to CDE. **Important note: your signature on this form indicates that you understand and agree to the five statements outlined in Section B. Please initial on the line after each statement prior to submitting to your employer.**

School District/BOCES/Facility School/State-Operated Program: Please complete **Section B** in its entirety and return to the applicant.

Section A

To be Completed by the Applicant

* Required Field by Applicant

| | | | | | | | |
|---|--|---|-------|--|--------|--|--------------------------------------|
| Enter the name of your employing school district, BOCES, facility school or state-operated program* | | | | | | | |
| Last Name* | | First Name* | | Middle Name | | Date of Birth* | |
| List any Previous Names Used* <input type="checkbox"/> None | | Social Security Number* (last 4) X X X - X X - | | Email Address* | | | |
| Mailing Street Address* | | | City* | | State* | Zip* | Contact Phone* |
| A Have you previously been employed on an emergency educational interpreter?* | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | If so, for how many years? | | | List the school years (i.e. 2014-15) |
| B Select the area that you have tested in:* | | <input type="checkbox"/> Sign Language Interpreter – American Sign Language (ASL) | | <input type="checkbox"/> Sign Language Interpreter – Pidgin Signed English (PSE) | | <input type="checkbox"/> NOTE: Attach documentation of the skill test minimum score for the area you have selected here. | |
| | | <input type="checkbox"/> Sign Language Interpreter – Manually Coded English (MCE) | | <input type="checkbox"/> Cued Speech Transliterator | | <input type="checkbox"/> Oral Transliterator | |
| Applicant's Signature X | | | | Date | | | |

Indicate the pathway you are pursuing based upon the year you are applying for

| Year | 1. AA Degree Conferred | 2. EIPA Written Test | 3. EIPA Performance (minimum score required: 2.9) |
|------------------------------------|---|---|---|
| 1 Year One Initial EEIA | <input type="checkbox"/> Upload* your conferred AA or higher degree transcript <input type="checkbox"/> Upload* your current transcript verifying completed coursework toward you AA degree or higher granting program | <input type="checkbox"/> Upload* your EIPA written test certificate NOTE: Test MUST be taken by the end of year one <input type="checkbox"/> Upload* your registration for the EIPA written test date. | <input type="checkbox"/> Upload* your EIPA Performance score NOTE: If pre-hire screening, EIPA performance test MUST be taken no later than March of year one. <input type="checkbox"/> Upload* your pre-hire screening report showing a "school can safely hire" or a "hire with caution" rating |
| 2 Year Two Temporary Progress | <input type="checkbox"/> Upload* your conferred AA or higher degree transcript <input type="checkbox"/> Upload* your current transcript verifying completed coursework toward you AA degree or higher granting program | <input type="checkbox"/> Upload* your EIPA written test certificate | <input type="checkbox"/> Upload* your IMPROVED EIPA performance score of 2.9 or higher NOTE: If you have NOT pass the EIPA performance test at 3.5 or higher, you MUST enroll in an approved CDE mentoring activity <input type="checkbox"/> Upload* evidence of mentoring enrollment |
| 3 Year Three Temporary Progress | <input type="checkbox"/> Upload* your conferred AA or higher degree transcript NOTE: Program MUST be completed by the end of year three <input type="checkbox"/> Upload* your current transcript verifying completed coursework toward you AA degree or higher granting program | <input type="checkbox"/> Upload* your EIPA written test certificate | <input type="checkbox"/> Upload* your IMPROVED EIPA performance score of 2.9 or higher NOTE: If you have NOT pass the EIPA performance test at 3.5 or higher, you MUST enroll in an approved CDE mentoring activity <input type="checkbox"/> Upload* evidence of mentoring enrollment EIPA performance MUST be taken no later than March of year 3 |
| EEIA Temporary Completed | AA Degree or Higher Conferred Once you meet the requirements to be fully authorized and are ready to apply for the full Educational Interpreter Authorization you will complete and submit the Educational Interpreter application. Follow the checklist by visiting our website at http://www.cde.state.co.us/cdeprof/checklist-initialedinterpreter . NOTE: If you are NOT eligible for the full Educational Interpreter Authorization by the end of your year three, you CANNOT BE EMPLOYED in Colorado as an Educational Interpreter. | EIPA Written Test Certificate | EIPA Performance (minimum score required to pass program: 3.5) |

*Upload documentation into your eLicense application. Do not mail any hardcopies to CDE - these documents must be in your application.

Section B

To be Completed by the School District/BOCES/Facility School or State Operated Program

By signing this form, the school official at the school district/BOCES/facility school/state-operated program certifies that a fully qualified educational interpreter is not available to provide interpreting services in the area specified above, and the that the applicant named above:

- ✓ 1. Agrees to meet all of the requirements of the Emergency Educational Interpreter Authorization.
- ✓ 2. Assures that he/she will become fully qualified by obtaining the full Educational Interpreter Authorization.
- ✓ 3. If the Interpreter has not satisfied ALL deficiency areas within this ONE year approval, that the Interpreter:
 - 3a. Must reapply for the Emergency Educational Interpreter Authorization, and submit updated supporting documentation of progress.
- ✓ 4. Understands that the Emergency Educational Interpreter Authorization (EEIA) is approved for ONE year and may be renewed twice for a total of THREE years.
- ✓ 5. Understands that if you are NOT eligible for the full Educational Interpreter Authorization at the end of your third year of holding the Emergency Educational Interpreter Authorization, you CANNOT BE EMPLOYED in Colorado as an Educational Interpreter.

| | | |
|----------------|-----------------------|--------------|
| Name (printed) | Title | Today's Date |
| Signature X | Contact Email Address | |