



## Secondary CTE Hospitality and Tourism Endorsement

### Applicant

Legal name:

Date:

### Requirements

**Content Knowledge (Applicants must have A or B):**

**A.** 24 semester hours of related postsecondary coursework from a regionally accredited institution verified on an official transcript to include a minimum of 3 semester hours of content coursework in the area listed as **REQUIRED** below, and 21 semester hours of **Related** coursework.

**OR**

**B.** Applicants who provide a valid and current state or national industry license or certification in the appropriate occupational area may have the content coursework waived by the Colorado Department of Education (e.g., Hospitality, Nutrition and Food Science (HN&FS) Concentration Examination, American Culinary Federation Certificates: Certified Culinary Educator/Secondary, Certified Culinarian, ServSafe)

**Occupational Experience (Applicants must have either 1, 2 or 3):**

*Credit for student teaching (up to 800 hour), in the content area may be applied to either occupational or teaching experience*

1. If you hold a bachelor's or higher degree: 2,000 hours of verified occupational (non-teaching) experience in the content area within the last seven years **OR**
2. If you hold less than a bachelor's degree: 4,000 hours of verified occupational (non-teaching) experience in the content area within the last seven years **OR**
3. 3 years verified, licensed teaching experience in the content area within the last seven years (full-time is defined as 51% or more of a teaching schedule dedicated to teaching in the content area).

Content coursework	Coursework	Semester Hours
<b>REQUIRED (3 semester hours):</b>		
Food safety and sanitation		
<b>Related (Total of 21 Semester Hours):</b>		
Nutrition		
Food science		
Chemistry		
Purchasing and/or accounting		
Food service operations		
Food principles and preparation		
Hospitality industry		
Hospitality law		
Hospitality sales		
Economics		
<b>Total semester hours (24 semester hours required):</b>		

Up to a maximum of 6 semester hours of professional development may be applied toward coursework requirements (except for required coursework) and must be documented in the application. (15 contact hours = 1 semester hour)

*Note: Initial (three-year) CTE authorizations cannot be renewed and always include mandatory CTE coursework assigned at the time of issuance. You will be notified by CDE via email of all required coursework that is needed to move from a three-year to a five-year CTE authorization. Please do not enroll in coursework related to this CTE authorization until you have been notified by the Colorado Department of Education.*