



CTE Director

Applicant

Legal name:

Date:

Requirements

Content Knowledge (Applicants must have A and B):

A. Hold a valid Colorado secondary (7-12) teaching license, principal license, administrator license, special education director license or a valid Colorado CTE Authorization.

AND either B or C:

B. Completed related postsecondary coursework from a regionally accredited institution as verified on an official transcript to include content coursework in each of the areas listed in the table below.

OR

C. Completion of Colorado Community College System CTE Director program (certificate of completion required).

Occupational experience

- 6,000 hours (3 full-time years) experience in a CTE role (instructor, specialist, counselor and/or an administrator) or in another educational administrative capacity within the past seven years.

Content coursework (Completed coursework in each of the areas)	Coursework	Semester Hours
Administrative strategies for CTE programs For example: Colorado State University EDCT 612		
Philosophy/organization of workforce education For example: Colorado State University EDUC 601 or EDU 250		
Total semester hours:		

Note:

For those applicants who hold a Colorado Teacher license and/or CTE Authorization only will be required to take the following coursework to move from the Initial to Professional CTE Director Authorization:

1. *School Leadership, supervision and evaluation*
2. *School Finance/resource management*
3. *Educational reform/policy/law*

Initial (3 year) CTE Authorizations cannot be renewed and always include mandatory CTE coursework assigned at the time of issuance. You will be notified by CDE via email of all required coursework that is needed to move from a three-year to a five-year CTE Authorization. Please do not enroll in coursework related to this CTE Authorization until you have been notified by the Colorado Department of Education.

For those applicants who hold a Colorado principal or administrator license, no subsequent coursework will be assigned, and you will be issued a professional CTE authorization directly.