

Verification of Occupational or Teaching Experience

All CTE authorizations require verified, successful and relevant occupational or teaching experience in the related skill area. Self-employment must be documented with copies of tax returns (redacted) or W2s.

Important: Obtain as many of these forms as necessary to meet the requirements for your requested content area, as outlined on the [worksheet](https://www.cde.state.co.us/cdeprof/cte_generalinfo#10) (https://www.cde.state.co.us/cdeprof/cte_generalinfo#10), and include them in your application. All areas must be completed, or your application will be rendered incomplete.

Applicants: Complete this section

Name _____ Telephone Number _____

Address _____

Street City State Zip Code

Endorsement area: _____

I authorize my present/former employer to furnish the information below.

Signature _____ Date _____

Employers: Complete this section (self-employment may be documented by the applicant)

The individual named above was employed full-time part-time from _____ to _____
[total hours:* _____] as _____.

Description of duties: _____

Business name: _____

Mailing address: _____

Street City State Zip Code

Your name _____ Email: _____

Signature _____ Telephone: _____

Return this form to the applicant upon completion.

*1 year full-time = 2,000 hours