**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, September 19, 2024- 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

**Capital Construction Assistance Board Members:**

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| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh  |

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| I. | **Call to Order:** Meeting called to order by Wendy Wyman at 1:03pm |
| II. | **Roll Call:** Members Present: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanGuests: Sheldon Rosenkrance, CDE |
| III. | **Approve Agenda:**Motion moved: Kevin Haas *Approve agenda with changes suggested.*Second by: Matt SamelsonAll for: Kevin Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanAll opposed: NoneMotion passed |
| IV. | **Approve Minutes: July 18, 2024**Motion moved: Wade Turner - *Approve Minutes as revised.*Second by: George WelshAll for: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanAll opposed: NoneMotion passed |
| V. | **Board Report:** George Welsh: Attended Chavez Huerta ribbon cutting and enjoyed event. Also visited Holly and was impressed by their facilities as well. Matt Samelson: Shared that he has been having some dialogue with outdoor equity folks and how those have been going. They would love to come to a meeting and address the CCAB.Wade Turner: Enjoyed the August retreat and the valuable information discussed. Attended a couple of ribbon cutting and groundbreaking events in August and enjoyed the ceremonies as well as the feedback from the community.  |
| VI. | **Staff Report:*** Andy shared some division updates and new goals developed, as well as some upcoming ribbon cutting and ground breaking ceremonies.
* The CCAB was given several project updates from across the state.
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| VII. | Discussion Items:1. Introductions
	* The staff and CCAB members introduced themselves and welcomed the newest appointed CCAB members, Alan Ford, Jody Hovde and Mark Wilsey.
2. CCAB Responsibilities
	* CCAB responsibilities and expectations were reviewed with the group.
	* Wendy offered some helpful tips for the CCAB when attending events.
3. Review of Priorities from August Retreat
	* Meg reviewed with the group the work staff has been doing on improvement to the staff comment process.
	* The CCAB asked questions and provided feedback.
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|  | **Action Items:**1. CCAB Officer Elections

**Board Chair**Nomination: George Welsh nominated Wendy Wyman for Board Chair*.*Nomination Second by: Matt SamelsonAll in favor: Alan Ford, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanAll opposed: NoneAbsent: Kevin HaasNomination accepted by Wendy Wyman**Vice Chair**Nomination: Wade Turner nominated Kevin Haas for Vice Chair*.*Nomination Second by: Laura VincentAll in favor: Alan Ford, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanAll opposed: NoneAbsent: Kevin HaasNomination accepted by Kevin Haas (written) |
| VIII. | **Future Meetings:** * October 16, 2024 – CASBO Vail, The Hythe
* November 21, 2024 – Microsoft Teams – Canceled
* December - CCAB would like to hold this meeting in Colorado Springs during the CASB conference. More details will be announced once finalized.
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| IX. | **Public Comment:** None |
| X. | **Adjourn:** Meeting Adjourned by Wendy Wyman at 2:53pm |