**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, September 19, 2024- 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

**Capital Construction Assistance Board Members:**

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| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh |

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| I. | **Call to Order:** Meeting called to order by Wendy Wyman at 1:03pm |
| II. | **Roll Call:**  Members Present: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  Guests: Sheldon Rosenkrance, CDE |
| III. | **Approve Agenda:**  Motion moved: Kevin Haas *Approve agenda with changes suggested.*  Second by: Matt Samelson  All for: Kevin Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  All opposed: None  Motion passed |
| IV. | **Approve Minutes: July 18, 2024**  Motion moved: Wade Turner - *Approve Minutes as revised.*  Second by: George Welsh  All for: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  All opposed: None  Motion passed |
| V. | **Board Report:**  George Welsh: Attended Chavez Huerta ribbon cutting and enjoyed event. Also visited Holly and was impressed by their facilities as well.  Matt Samelson: Shared that he has been having some dialogue with outdoor equity folks and how those have been going. They would love to come to a meeting and address the CCAB.  Wade Turner: Enjoyed the August retreat and the valuable information discussed. Attended a couple of ribbon cutting and groundbreaking events in August and enjoyed the ceremonies as well as the feedback from the community. |
| VI. | **Staff Report:**   * Andy shared some division updates and new goals developed, as well as some upcoming ribbon cutting and ground breaking ceremonies. * The CCAB was given several project updates from across the state. |
| VII. | Discussion Items:   1. Introductions    * The staff and CCAB members introduced themselves and welcomed the newest appointed CCAB members, Alan Ford, Jody Hovde and Mark Wilsey. 2. CCAB Responsibilities    * CCAB responsibilities and expectations were reviewed with the group.    * Wendy offered some helpful tips for the CCAB when attending events. 3. Review of Priorities from August Retreat    * Meg reviewed with the group the work staff has been doing on improvement to the staff comment process.    * The CCAB asked questions and provided feedback. |
|  | **Action Items:**   1. CCAB Officer Elections   **Board Chair**  Nomination: George Welsh nominated Wendy Wyman for Board Chair*.*  Nomination Second by: Matt Samelson  All in favor: Alan Ford, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  All opposed: None  Absent: Kevin Haas  Nomination accepted by Wendy Wyman  **Vice Chair**  Nomination: Wade Turner nominated Kevin Haas for Vice Chair*.*  Nomination Second by: Laura Vincent  All in favor: Alan Ford, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  All opposed: None  Absent: Kevin Haas  Nomination accepted by Kevin Haas (written) |
| VIII. | **Future Meetings:**   * October 16, 2024 – CASBO Vail, The Hythe * November 21, 2024 – Microsoft Teams – Canceled * December - CCAB would like to hold this meeting in Colorado Springs during the CASB conference. More details will be announced once finalized. |
| IX. | **Public Comment:**  None |
| X. | **Adjourn:** Meeting Adjourned by Wendy Wyman at 2:53pm |