

# CDE MEETING AGENDA



**COLORADO**  
Department of Education

## VISION

All students graduate ready for college and careers, and prepared to be productive citizens of Colorado.

## MISSION

Ensuring equity and opportunity for every student, every step of the way.



## Public School Capital Construction Assistance Board Agenda

**Date & Time:** Thursday, January 18, 2024 - 1:00pm-3:30pm

**Location:** Virtual – Microsoft Teams

### Capital Construction Assistance Board Members:

Jane Crisler – Chair	Vaishali McCarthy	Lara Vincent
Wendy Wyman – Vice Chair	Matt Samelson	Michael Wailes
Kevin Haas	Wade Turner	George Welsh

- I. Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. Approve Previous Meeting Minutes from: November 16, 2023
- V. Board Report and Introductions
- VI. Staff Report
- VII. Discussion Items:
  - A. August Retreat Priorities / Policy Review
  - B. Legislation Discussion
  - C. Final FY24 BEST Awards List and Backup Award Process
- VIII. Future Meetings:
  - February 15, 2024 – Virtual
  - March 21, 2024 – Virtual
  - April 18, 2024 - Virtual
- IX. Public Comment
- X. Adjournment

# CDE MEETING MINUTES



**COLORADO**  
Department of Education

## VISION

All students graduate ready for college and careers, and prepared to be productive citizens of Colorado.

## MISSION

Ensuring equity and opportunity for every student, every step of the way.



## Public School Capital Construction Assistance Board (CCAB) Meeting Minutes

**Date & Time:** Thursday, November 16, 2023 - 1:00pm-3:30pm

**Location:** Virtual – Microsoft Teams

### Capital Construction Assistance Board Members:

Jane Crisler – Chair	Vaishali McCarthy	Michael Wailes
Wendy Wyman – Vice Chair	Matt Samelson	George Welsh
Kevin Haas	Lara Vincent	

- I. **Call to Order:** Meeting called to order by Jane Crisler at 1:03pm
- II. **Roll Call:**  
Members Present: Kevin Haas, Matt Samelson, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler  
Absent: Absent: Vaishali McCarthy  
Guests: Joe Peters, Blake McCracken (Attorney General’s Office)
- III. **Approve Agenda:**  
Motion moved: George Welsh - *Approve agenda as presented.*  
Second by: Wendy Wyman  
All for: Kevin Haas, Lara Vincent, George Welsh, Wendy Wyman, Jane Crisler  
Absent: Vaishali McCarthy, Matt Samelson, Michael Wailes  
All opposed: None  
Motion passed
- IV. **Approve Minutes: October 19, 2023**  
Motion moved: George Welsh - *Approve Minutes as written.*  
Second by: Kevin Haas  
All for: Kevin Haas, Lara Vincent, George Welsh, Wendy Wyman, Jane Crisler  
Absent: Vaishali McCarthy, Matt Samelson, Michael Wailes  
All opposed: None  
Motion passed
- V. **Board Report:** None
- VI. **Staff Report:**
  - Working on filling the last CCAB vacancy. Still waiting to hear back on our recommendation.
  - Andy attended National Council on School Facilities meeting recently.
  - Overview of recent coordination and collaboration of BEST staff.
  - Fowler will have a ribbon cutting ceremony for their recently completed project on December 4<sup>th</sup>.

- Walsenburg will also have a ribbon cutting ceremony on January 15<sup>th</sup>.

VII. **Discussion Items:**

A. August Retreat Priorities/Policy Review

- Staff reviewed state policy and best practice with the Office of the State Architect and will add dollar thresholds to the FY25 BEST application/agreement to clarify when and how professional services and construction services must be competitively procured. BEST also provides written process for procurement. This will be revised accordingly as time allows.
- Andy reviewed draft language prepared by staff.
- The CCAB asked questions and provided feedback.

B. Legislation Discussion

- Andy shared a draft slide deck for COPs.

C. FY24 Backup Project Discussion

- The group reviewed the current status on the FY24 awarded projects and back up projects affected by the November election results.

D. Board Training and responsibilities

- Andy gave an overview of CCAB responsibilities.
- Joe Peters conducted annual required CCAB training, including an overview of open meeting, open records and CORA laws as well as best practices.

VIII. **Future Meetings:**

- December 21, 2023 – No Meeting
- January 18, 2024 - Virtual
- February 15, 2024 - Virtual

IX. **Public Comment:**

None

X. **Adjourn:** Meeting Adjourned by Jane Crisler at 2:32pm



Public School Capital Construction Assistance Board  
Meeting Agenda Sheet

**MEETING DATE: January 18, 2024**

**SUBJECT: Review of Priorities from August Retreat**

**ITEM TYPE: Discussion Item**

**BACKGROUND:**

At the August board retreat, staff and board reviewed several topics from the previous grant round’s applicant survey. Staff have reviewed notes and prioritized next steps. The highest prioritized topics are outlined below with our target timelines to address and bring back to the board for review and further discussion.

Topic	Timeline	Responsible Team
<b>GAINS Transition</b>	December 2023	Staff and Board
<b>Grant Round Modifications</b>	March 2024	Staff and Board
<b>Review Scoring Criteria</b>	August 2024 ( <i>implement FY26 grant cycle</i> )	Staff and Board
<b>Program Policies/Guidelines</b> <ul style="list-style-type: none"> <li>• Master Planning</li> <li>• Grantee Training</li> <li>• <del>Competitive Procurement</del></li> <li>• COP Match Returns</li> <li>• Recapture and Lease Purchase Agreements</li> </ul>	Ongoing	Staff and Board

**Updates:**

GAINS Transition: Grant application portal went live on January 8, GAINS weekly Office Hours held on January 9 to help applicants log on to the system, and a BEST-specific GAINS training was held on January 16. We are now working with GAINS staff on building out the internal review and communication portion to assist applicants in completing and revising applications as needed. After that, we will begin work on the CCAB Scoring Rubric and board review process.

Competitive Procurement: Language added to grant application.

COP Match Returns: Jane and Andy met with Treasurer Dave Young and his team. Hopeful for some sort of resolution by March.

Recapture and Lease Purchase Agreements: The charter school that wanted to quickly complete a lease purchase agreement for eligibility has pulled their application. Still some time to work through this.

**STAFF RECOMMENDATION:**

N/A

**STAFF RECOMMENDED MOTION:**

N/A

**DOCUMENTATION:**

N/A



Public School Capital Construction Assistance Board  
Meeting Agenda Sheet

**MEETING DATE: January 18, 2024**

**SUBJECT: Legislative Discussion**

**ITEM TYPE: Discussion Item**

**BACKGROUND:**

This will be a placeholder for discussions about potential legislation that could affect the Building Excellent Schools Today Grant Program, the Capital Construction Assistance Board, or CDE's Capital Construction Unit.

Discussion Items:

- Matt and Andy met with Shelbie Konkel, CDE Legislative Advisor, to talk about CCAB priorities and if/how they align with State Board of Education priorities. Will maintain communications throughout the session.
- Any updates from the Board.

**STAFF RECOMMENDATION:**

N/A

**STAFF RECOMMENDED MOTION:**

N/A

**DOCUMENTATION:**

N/A



Public School Capital Construction Assistance Board  
Meeting Agenda Sheet

**MEETING DATE: January 18, 2024**

**SUBJECT: Final FY24 BEST Awards List and Backup Project Award Process**

**ITEM TYPE: Discussion Item**

**BACKGROUND:**

22-43.7-109(7)(a) states that... “The board may recommend that any specific project only receive financial assistance if another higher priority project or group of projects becomes ineligible for financial assistance due to the inability of an applicant to raise required matching moneys by a deadline prescribed by the board as a condition of a financial assistance award for the higher priority project or group of projects.”

The Capital Construction Assistance Board (CCAB) enacted a rule change at the November 17, 2022 CCAB meeting to establish a process by which staff award grants to backup projects in an attempt to award all appropriated funds available each fiscal year.

Process as communicated to grantees:

- BEST will offer any remaining funds from the FY24 grant appropriation to the highest ranked backup project.
- We ask that you respond within five business days, in writing, to confirm that you either accept or decline the offer.
- The remaining amount available may be less than what was requested in the grant application. Regardless of the amount of the award, you are required to complete the entire project as submitted in your grant application and approved by the Capital Construction Assistance Board (CCAB) and State Board of Education.
- Accepting the offer is an acknowledgement that you have appropriated and allocated the full amount of matching funds and are able to start your project immediately. You may be asked to provide proof of this.
- If you need more time to officially accept the offer, please let us know immediately, as we may need to ask the CCAB for an extension of time.
- If you must decline the offer, the CCAB will deem the applicant to have withdrawn solely for the purpose of allowing the next-highest priority alternate project to be funded.
- At that point, we will make an offer to the next project on the backup list and continue down the list in an attempt to award all funds available.

**STAFF RECOMMENDATION:**

N/A

**STAFF RECOMMENDED MOTION:**

N/A

**DOCUMENTATION:**

- FY23-24 List of BEST Awarded Projects
- FY23-24 Awarded Supplemental Grants



**BEST FY23-24 List of BEST Awarded Projects**

Priority Order	County	Applicant Name	Project Title	BEST Request Amount	Applicant Contribution	Total Request & Matching Contribution	Recommended for BEST Cash Grant	
1	El Paso	Mountain Song Community School	K-8 Renovation & Addition	\$ 8,992,888.98	\$ 1,841,917.02	\$ 10,834,806.00	YES	
2	Morgan	FORT MORGAN RE-3	DW Health and Safety Upgrades	\$ 2,783,758.02	\$ 2,100,027.98	\$ 4,883,786.00	YES	
3	Grand	EAST GRAND 2	Fraser Valley ES Safety/Roof Improvements	\$ 921,252.30	\$ 2,149,588.70	\$ 3,070,841.00	YES	
*4	Fremont	CANON CITY RE-1	Canon City HS Classroom Wing Replacement	\$ 23,022,300.16	\$ 12,950,043.84	\$ 35,972,344.00	YES	
*5	Mesa	PLATEAU VALLEY 50	Plateau Valley PK-12 Addition/Replacement	\$ 26,662,972.00	\$ 40,794,108.00	\$ 67,457,080.00	YES	
6	Morgan	WELDON VALLEY RE-20(J)	PK-12 Addition & Renovation	\$ 11,170,372.00	\$ 6,188,848.00	\$ 17,359,220.00	YES	
7	Pueblo	PUEBLO COUNTY 70	DW Fire Alarm Upgrades	\$ 540,378.77	\$ 777,618.23	\$ 1,317,997.00	YES	
8	Garfield	Carbondale Community School	K-8 Safety/Security & Roof Replacement	\$ 956,473.42	\$ 1,376,388.58	\$ 2,332,862.00	YES	
9	Costilla	CENTENNIAL R-1	K-12 Roof Replacement	\$ 1,058,697.83	\$ 391,573.17	\$ 1,450,271.00	YES	
10	El Paso	HARRISON 2	Panorama MS Safety and Mechanical Upgrades	\$ 1,754,782.76	\$ 649,029.24	\$ 2,403,812.00	YES	
11	Kit Carson	STRATTON R-4	DW Safety & Security and Gym Roof	\$ 1,344,269.56	\$ 632,597.44	\$ 1,976,867.00	YES	
12	Larimer	THOMPSON R2-J	Multiple School Security Upgrades	\$ 246,268.77	\$ 500,000.23	\$ 746,269.00	YES	
13	Otero	ROCKY FORD R-2	Rocky Ford JrSr HS Roof Replacement	\$ 6,061,192.00	\$ -	\$ 6,061,192.00	YES	
14	El Paso	Atlas Preparatory School	MS Renovation and Addition	\$ 14,110,390.00	\$ 6,047,310.00	\$ 20,157,700.00	YES	
15	Weld	GREELEY 6	Monfort ES Partial Roof Replacement	\$ 374,618.69	\$ 239,510.31	\$ 614,129.00	YES	
16	Grand	EAST GRAND 2	Middle Park HS Safety/HVAC Improvements	\$ 1,030,555.50	\$ 2,404,629.50	\$ 3,435,185.00	YES	
17	Weld	GREELEY 6	Bella Academy K-3 Partial Roof Replacement	\$ 296,010.43	\$ 189,252.57	\$ 485,263.00	YES	
**19	Chaffee	Salida Montessori	PK-8 School Replacement	\$ 13,099,356.82	\$ 2,683,000.80	\$ 15,782,357.62	YES	
**21	Larimer	Colorado Early Colleges Fort Collins High School	HS Roof Replacement	\$ 1,559,845.70	\$ 668,505.30	\$ 2,228,351.00	YES	
***22	Huerfano	HUERFANO RE-1	Peakview ES and Gardner ES Roof/HVAC Upgrades	\$ 4,277,779.13	\$ 2,463,238.87	\$ 6,741,018.00	YES	
* Grants were contingent upon a November 2023 Bond Election				<b>Total Recommended BEST Grants</b>	<b>\$ 120,264,162.84</b>	<b>\$ 85,047,187.78</b>	<b>\$ 205,311,350.62</b>	<b>20</b>
**Grant funded as a backup project following bond results				<b>Total Recommended for Lease/Purchase Grants</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
***Grant funded with increased local match as a backup project				<b>Total Recommended for Cash Grants</b>	<b>\$ 120,264,162.84</b>	<b>\$ 85,047,187.78</b>	<b>\$ 205,311,350.62</b>	
<b>Awarded backup projects that failed to secure matching funds, or were unable to accept limited available funding to complete proposed project (not funded)</b>								
*18	San Miguel	NORWOOD R-2J	PK-12 Replacement School	\$ 59,599,861.26	\$ 10,210,000.00	\$ 69,809,861.26	BACKUP**	
20	Bent	MC CLAVE RE-2	PK-12 School Replacement	\$ 43,314,982.00	\$ 5,434,594.00	\$ 48,749,576.00	BACKUP**	

**FY2023-2024 List of Awarded BEST Supplemental Grants**

**FY2023-2024 Supplemental Round 1 (May 2023)**

Priority Order	County	Applicant Name	Project Title	BEST Request Amount	Applicant Contribution	Total Request & Matching Contribution	Recommended for BEST Cash Grant
1	Larimer	THOMPSON R2-J	Supplemental FY22 MS Renovation & K-5 Addition	\$ 556,567.11	\$ 1,129,999.89	\$ 1,686,567.00	YES
2	Alamosa	ALAMOSA RE-11J	Supplemental FY23 DW HVAC Upgrades	\$ 2,465,092.31	\$ 1,006,868.69	\$ 3,471,961.00	YES
3	Montrose	WEST END RE-2	Supplemental FY22 New PK-12	\$ 7,608,610.56	\$ 749,744.44	\$ 8,358,355.00	YES
4	Weld	JOHNSTOWN-MILLIKEN RE-5J	Supplemental FY22 HS Conversion to MS	\$ 3,469,334.52	\$ 2,410,893.48	\$ 5,880,228.00	YES
5	Otero	ROCKY FORD R-2	Supplemental FY22 PK-12 HS Addition/Renovation	\$ 5,324,719.00	\$ -	\$ 5,324,719.00	YES
6	Baca	WALSH RE-1	Supplemental FY22 PK-12 School Replacement	\$ 14,828,679.20	\$ 838,176.80	\$ 15,666,856.00	YES
<b>Total Recommended BEST Grants</b>				<b>\$ 34,253,002.70</b>	<b>\$ 6,135,683.30</b>	<b>\$ 40,388,686.00</b>	<b>6</b>
Available Funding per SB23-220				\$ 49,705,220.00			
Remaining Funding per SB23-220				\$ 15,452,217.30			

**FY2023-2024 Supplemental Round 2 (August 2023)**

Priority Order	County	Applicant Name	Project Title	BEST Request Amount	Applicant Contribution	Total Request & Matching Contribution	Recommended for BEST Cash Grant
1	Las Animas	TRINIDAD 1	Supplemental FY22 Trinidad HS Health, Safety & Ventilation Up	\$ 3,640,175.80	\$ 191,588.20	\$ 3,831,764.00	YES
2	Baca	Vilas RE-5	Supplemental FY22 Vilas System/Safety Upgrades (2)	\$ 845,095.66	\$ 44,478.72	\$ 889,574.38	YES
3	Pueblo	PUEBLO CITY 60	Supplemental FY21 Sunset ES Replacement (2)	\$ 84,840.00	\$ 16,160.00	\$ 101,000.00	YES
4	Huerfano	HUERFANO RE-1	Supplemental FY21-22 John Mall High School Replacement	\$ 534,783.00	\$ 207,971.16	\$ 742,754.16	YES
5	Pueblo	PUEBLO CITY 60	Supplemental FY21 Franklin ES Replacement (2)	\$ 83,160.00	\$ 15,840.00	\$ 99,000.00	YES
<b>Total Recommended BEST Grants</b>				<b>\$ 5,188,054.46</b>	<b>\$ 476,038.08</b>	<b>\$ 5,664,092.54</b>	<b>5</b>
Available Funding per SB23-220				\$ 49,705,220.00			
*Remaining Funding per SB23-220				\$ 10,264,162.84			

**\*NOTE: Any remaining funds not expended through Supplemental Round 2 will be made available to backup projects from the FY23-24 round of BEST.**