**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | Thursday, October 19, 2023 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Vaishali McCarthy | Michael Wailes |
| Wendy Wyman – Vice Chair | Matt Samelson | George Welsh |
| Kevin Haas | Lara Vincent |  |

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| I. | **Call to Order:** Meeting called to order by Wendy Wyman at 1:04pm |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, George Welsh, Wendy Wyman  Absent: Lara Vincent, Jane Crisler |
| III. | **Approve Agenda:**  Motion moved: Kevin Haas - *Approve agenda as presented.*  Second by: Matt Samelson  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman  Absent: Lara Vincent, Jane Crisler, George Welsh  All opposed: None  Motion passed |
| IV. | **Approve Minutes: September 21, 2023**  Motion moved: Matt Samelson - *Approve Minutes as written.*  Second by: Vaishali McCarthy  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman  Absent: Lara Vincent, Jane Crisler, George Welsh  All opposed: None  Motion passed |
| V. | **Board Report:**  Michael attended the Johnstown Milliken Elementary ribbon cutting. The event was great and there was a good turn out from the community. |
| VI. | **Staff Report:**   * Working on filling the last CCAB vacancy. Still waiting to hear back on our recommendation. * State Land Board will present to State board November 9th. * Officially kicked off the FY24-25 grant round. The intent to apply form is up on our website. * Reviewed new territory maps for RPMs and Facility Assessors. * Andy shared photos from recent Ribbon Cutting ceremonies and facility Assessor visits around the state. * Andy went over where we are with FY23-24 cash grants with the upcoming November elections. |
| VII. | **Action Items:**   1. BEST Grant Match Criteria Rule Change   No public testimony was submitted.  Motion moved: Vaishali McCarthy - *Per CRS 22-43.7-106, I move to adopt Rule 4.1 of the Capital Construction Assistance Board rules pertaining to the Building Excellent Schools Today grant program, per the redline document attached to the October 19, 2023 Agenda Sheet.*  Second by: Kevin Haas  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, George Welsh, Wendy Wyman  Absent: Lara Vincent, Jane Crisler  All opposed: None  Motion passed   1. Match Weights   Motion moved: Matt Samelson - *I move to approve the match weights for districts, BOCES, and charters as recommended by the subcommittee.*  Second by: George Welsh  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, George Welsh, Wendy Wyman  Absent: Lara Vincent, Jane Crisler  All opposed: None |
| VIII. | **Discussion Items:**   1. August Retreat Priorities/Policy Review    * Andy reviewed the priority items and their timelines from the August retreat discussion.    * Updates were provided on the GAINS Transition, grant round modifications, scoring criteria review, master planning, grantee training, competitive procurement, COP match returns, recapture clause and lease-purchase agreements. 2. Legislation Discussion    * The State Land Board will present to the State Board of Education on November 9, 2023.    * Staff and CCAB members discussed a possible increase to COP debt capacity and the effects that would have on the BEST program going forward.    * Matt reviewed historic distribution of funds and what that could look like in the future for the BEST program.    * The CCAB suggested staff create talking points for them to use in these discussions. |
| IX. | **Future Meetings:**   * November 16, 2023 – Microsoft Teams * December 21, 2023 - Canceled |
| X. | **Public Comment:**  None |
| XII. | **Adjourn:** Meeting Adjourned by Wendy Wyman at 2:15pm |