**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | January 21, 2021, 1-3PM |
| **Location:** | Web – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Scott Stevens - Chair | Vaishali McCarthy | Matt Samelson |
| Jane Crisler – Vice Chair | Allison Pearlman | Michael Wailes |
| Brian Amack | Brett Ridgway | Wendy Wyman |

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| I. | **Call to Order:** Meeting called to order by Scott Stevens at 1:04pm |
| II. | **Roll Call:**  Members Present: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Wendy Wyman, Michael Wailes (1:35pm)  Guests: Cathern Smith, AG’s Office, Mattie Prodanovic, Securities, Eric Rothus, Treasurers Office, Bill Ryan, State Land Board, Daniel Bewley, State Lottery, Rebecca Church, DOR, Sean Woytek, Animas HS |
| III. | **Approve Agenda:**  Motion moved: Jane Crisler - *Approve agenda as amended.*  Second by: Brian Amack  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Wendy Wyman  All opposed: None  Absent: Michael Wailes  Motion passed |
| IV. | **Approve Previous Meeting Minutes:** December 17, 2020  Motion moved: Brian Amack - *Approve previous meeting minutes as written.*  Second by: Brett Ridgway  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Wendy Wyman  All opposed: None  Absent: Michael Wailes  Motion passed |
| V. | **Board Report:**   * Wendy: Attended the Meeker ribbon cutting event. Attendees were able to safely tour the new facilities and learn about how the project will benefit students. The construction staff on site expressed their gratitude to BEST staff, especially Julia Fitzpatrick who was essential in the completion of the project. |
| V. | **Directors Report:**   * The staff has been working to finalize Legislative reports. Andy shared information on the reports Capital Construction are required to complete. * Conversations continue around ventilation and air filtration. Staff has been meeting with several industry professionals to understand the needs, process and options, and are working to provide guidance to schools. * Congrats to Michael Wailes on his re-appointment to the CCAB. Michael was appointed by the State Board of Education. This is Michael’s 2nd of 3 terms. |
| VI. | **Discussion Items:**   1. Advocacy    * Bill Ryan with the State Land Board presented on the background of their relationship with the BEST program. Bill explained how the program has been funded historically, as well as what future funding may look like. He answered questions from the board.    * Daniel Bewley with the Colorado Lottery presented on the history of the Lottery in the state.    * Resolution 21-1:   Motion moved: Scott Stevens - *Adopt Resolution 21-1 as presented.*  Second by: Michael Wailes  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Wendy Wyman, Michael Wailes  All opposed: None  Motion passed   * + Rebecca Church with the Department of Revenue presented on how excise tax works and how it affects the BEST program funding. |
| VII. | **Action Items:**   1. Deadline to Finalize Cash Grant Agreements   The group discussed the background and implications of the action item.  Motion moved: Scott Stevens - *I move to set a deadline of no later than June 1, 2021 for Animas to complete due diligence and “appropriate and allocate the full amount of matching funds” in order to complete its Cash Grant Agreement before the end of Fiscal Year 2021. If for whatever reason the agreement cannot be completed by June 30, 2021 the award will be rescinded and Animas will be encouraged to apply again in a future grant round.*  Second by: Jane Crisler  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed. |
| VII. | **Future Meetings:**   * + February 18, 2021, 1-3pm – Microsoft Teams   + March 18, 2021, 1-3pm – Microsoft Teams |
| VIII. | **Public Comment:**  None |
| IX. | **Adjournment:**  Motion moved: Scott Stevens - Adjourn  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed Motion passed. Meeting Adjourned at 3:35pm |