**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | October 16, 2019, 2:30 -5pm |
| **Location:** | Vail Marriot, Vail, CO |

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| **Capital Construction Assistance Board Members:** |
| Kathy Gebhardt - Chair | Allison Pearlman | Michael Wailes |
| Scott Stevens – Vice Chair | Denise Pearson | Cyndi Wright |
| Brian Amack | Brett Ridgway | Jane Crisler |

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|  | **Call to Order**: Meeting called to order by Kathy Gebhardt  |
|  | **Pledge of Allegiance** |
|  | **Roll Call**:Members Present: Kathy Gebhardt, Scott Stevens, Brian Amack, Jane Crisler, Allison Pearlman, Denise Pearson, Brett Ridgeway, Michael Wailes (via phone) |
|  | **Approve Agenda:** Motion moved: Scott StevensSecond by: Brian AmackAll for: Denise Pearson, Scott Stevens, Kathy Gebhardt, Jane Crisler, Allison Pearlman, Brian Amack, Brett Ridgeway, Michael Wailes (via phone)All opposed: None |
|  | **Approve Previous Meeting Minutes from 8/29/19 and 9/12/19:**Motion moved: Denise PearsonSecond by: Scott StevensAll for: Denise Pearson, Scott Stevens, Kathy Gebhardt, Jane Crisler, Allison Pearlman, Brian Amack, Brett Ridgeway, Michael Wailes (via phone)All opposed: None |
|  | **Board Report:**Scott: Attended ground-breaking for Wray new school. Received flyers for Prop CC.Denise: Attended West Cliff open house. There were a lot of questions about energy savings. Also attended Deer Trail opening along with Scott. Will be attending the upcoming Saguache ribbon cutting as well.Kathy: Saguache plans to open a mobile kitchen once their school opens to give back to the community.  |
|  | **Director’s Report:** * Andy thanked the board members for attending groundbreaking and ribbon cutting events.
* Spoke at the annual charter school finance seminar, hosted by Schools of Choice.
* Spoke to the Association of General Contractors about the future of BEST.
* Most staff will be attending the USGBC Green Schools Summit Conference. We will also have a table at this event. November 8th at the Arvada Center.
* Andy and Cheryl will attend the SMPS luncheon in November as well.
* Brian Amack was reappointed to his next term in September.
* Working with Senate President’s Office on nominating a finance expert to CCAB. Welcome suggestions and recommendations for the position.
* BEST 10-Year celebration video was revised and shared at CDE all staff meeting. The video was well received.
* The topic of advocating for the future of the BEST program and revenue was discussed. Kathy asked that a discussion item be added to the next meeting’s agenda to discuss further.
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|  | **Action Items:**1. Capital Renewal Reserves Revised Policy:

Motion moved: Denise Pearson – Motion to **not** adopt revised Capital Renewal Reserves policySecond by: Scott StevensAll for: Denise Pearson, Scott Stevens, Kathy Gebhardt, Jane Crisler, Allison Pearlman, Brian Amack, Brett Ridgeway, Michael Wailes (via phone)All opposed: NoneMotion passed\*Andy will work with board member subcommittee to revise the verbiage to the policy and will then be added to the November agenda. |
|  | **Discussion Items:**1. HB19-1008 Rulemaking Update:
* Rulemaking hearing will be held November 14. Public may testify then. Revisions can be made at that time.
1. SWOT Analysis Results:
* Final list of Strengths, weaknesses, opportunities and threats compiled based on board feedback.
1. Strategic Working Groups:
* List of strategic working groups was reviewed. Many items discussed and priorities narrowed.
1. BEST Applicant Survey Comments:
* Board and staff discussed comments to consider ways to improve the process.
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|  | **Future Meetings:****November 14, 2019**, 1-3:30 pm, The Colorado Talking Book Library, Denver, CO **December 5, 2019** 2:30 – 5pm, The Broadmoor Hotel, CO Springs, CO**January 9, 2020**, 1-3:30 pm, The Colorado Talking Book Library, Denver, CO  |
|  | **Public Comment:** None |
|  | **Adjournment:**Motion moved: Scott StevensSecond by: Denise PearsonAll for: Scott Stevens, Denise Pearson, Kathy Gebhardt, Brian Amack Jane Crisler, Allison Pearlman, Brett RidgewayAll opposed: None |